

CITY OF BOULDER

AGENDA CITY COUNCIL MEETING MONDAY, APRIL 15, 2024 6:30 p.m. at City Hall

**The public is encouraged to participate in person,
or via Zoom at:**

<https://zoom.us/j/3147501763>

Meeting ID: 314 750 1763

To join Zoom via traditional phone only:

Dial 1-646-558-8656, enter 314 750 1763 followed by the # key

When asked for participant ID, press # key

THE COUNCIL WELCOMES AND ENCOURAGES PUBLIC COMMENT. ANYONE WISHING TO ADDRESS THE COUNCIL IS ENCOURAGED TO DO SO WITH THESE STIPULATIONS:

For comments pertinent to items being discussed during THIS MEETING, members of the public will be afforded an opportunity to address the council on every matter coming before the council immediately in advance of the vote and in accordance with established Council Rules of Procedure.

1. **The Mayor or Council may limit the amount of time for comments if they become extensive.**
 2. **If the speaker begins to infringe on the right to privacy of another, the Mayor or Council may interrupt and end the comments on that issue.**
 3. **These comments must be pertinent to the topic under consideration. There is an opportunity for open comments at the end of the meeting.**
- **Open Meeting Call to Order**
 - **Pledge of Allegiance**
 - **Roll Call**
 - **Approval of Minutes of the Previous Meeting(s)**
 - 3/18/2024 Council Meeting
 - 4/1/2024 Special Meeting
 - **Approval of Agenda**
 - **Requests of elected city officials for absences exceeding 10 days or participation by telecommunications.**
 - **Communication for Public Record (Ex parte Communications)**
 - **Constituent issues-reports from the Mayor and Council members**
 - **Consent Agenda to include:**
 - Mayor Report
 - Ambulance Report
 - Fire Report
 - Public Works Report
 - City Court/Sheriff Reports
 - City Attorney Report

304 North Main Street
P.O. Box 68
Boulder, Montana 59632

(406) 225-3381 phone
(406) 225-9498 FAX

CITY OF BOULDER

- Reports from Clerk
 - Cash/Bank Reconciliation, March 2024
 - Statement of Revenue Budget vs Actual, March 2024
 - Statement of Expenditure Budget vs Actual, March 2024
 - Utility Billing Adjustments, Charges, Receipts, Delinquent Accounts for March 2024
 - Ambulance Write-offs & Collections for March 2024
- **Correspondence:**
 - Brochure and introduction of Becky Beard candidate for Senate District 38
- **Committee Reports**
 - Planning Board
 - Chamber of Commerce
 - Cemetery Advisory Committee
 - Finance/Investment Committee
- **Old Business**
 1. Update on Trails Project -Discussion and Possible Determination on Signing Contract for Surveys from Stahly Engineering
 2. Discussion and possible determination on Signing Contract with Great West Engineering for Zoning Updates
- **New Business**
 1. Discussion and Possible Determination on Morrison-Maierle's Scope and Fee for Engineering Services for the Phase 2 Water System Improvements Project (well backup power, fencing, storage improvements, and miscellaneous distribution system items)
 2. Discussion and Possible Determination on Authorizing a Well and Septic to Brent Sarchet at 209 Thompson Street
 3. Discussion and Possible Determination on Approving Mayor's Recommendation for Hire for City Administrator Position
 4. Discussion and Possible Determination on Approving Mayor's Recommendation for Hire for Pool Manager Position
 5. Discussion and possible determination on Scheduling a Budget Workshop with Department Heads for the Beginning of May
 6. Approval of City record destruction request

Unscheduled Matters

Note: An item that is NOT listed on the agenda for the current meeting may be discussed during the session at the discretion of the presiding officer. However, the purpose of such discussion shall be to decide whether to schedule the item for discussion and vote on a subsequent agenda. The Council shall decide on no item of significant interest to the public without prior notice to the public as a scheduled Council agenda item.

- **Open Public Comment**
- **Authorization to pay bills**
- **Council Agenda suggestions for the next meeting to be held on Monday, May 20, 2024, at 6:30 p.m.**
- **Adjournment**

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CITY OF BOULDER
P.O. BOX 68
BOULDER, MONTANA 59632
CITY COUNCIL MEETING MINUTES
MONDAY, March 18, 2024

CALL TO ORDER:

Mayor Giulio called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Elected officials present: Russell Giulio, Drew Dawson, Patricia Lewis (by Zoom), Tim Graff, and Mike Taylor

Others participating: Rosemary Perna (*Accounting Assistant*), Jack Trethewey (*Ambulance Director*), Dennis Wortman (*Public Works Director*)

APPROVAL OF MINUTES OF PREVIOUS MEETING:

The minutes from the 2/20/2024 Council Meeting – Dawson moved, Graff seconded, carried with 4 aye votes.

APPROVAL OF AGENDA: Dawson made a motion to approve the agenda except for removing New Business #1, Taylor seconded, carried with 4 aye votes.

REQUESTS OF ELECTED CITY OFFICIALS FOR ABSENCES EXCEEDING 10 DAYS OR PARTICIPATION BY TELECOMMUNICATION: Patricia Lewis will continue to be in Arizona and participate in Council meetings via Zoom

COMMUNICATION FOR PUBLIC RECORD (Ex parte): None.

CONSTITUENT ISSUES-REPORTS FROM THE MAYOR AND COUNCIL MEMBERS: None.

CONSENT AGENDA TO INCLUDE:

- Mayor Report – Received.
- Ambulance Report - Received.
- Fire Report – Received.
- Public Works Report – Wortman was in attendance
- City Court Report – Received.
- City Attorney Report – Received.
- Finance/Investment Report – None.
- Reports from Clerk
 - Cash/Bank Reconciliation, February 2024
 - Statement of Revenue Budget vs Actual, February 2024
 - Statement of Expenditure Budget vs Actual, February 2024
 - Utility Billing Adjustments for February 2024
 - Ambulance Write-offs & collections for February 2024

Dawson made a motion to approve the Consent Agenda. Taylor seconded the motion and the motion carried with 4 aye votes.

CORRESPONDENCE: Mayor Giulio wished to thank Jack Trethewey for his service to the Boulder Ambulance Department since this was his last meeting. Trethewey thanked the Mayor for the opportunity.

COMMITTEE REPORTS:

- **Planning Board:** LaDana Hintz reported the Planning Board met 3/4/2024 at 6:30. The meeting was well attended and at the next Planning Board meeting on 4/1/2024 there will be a site visit to the proposed nature park near the former lagoons. The public in attendance at the meeting were hopeful that the City could open the park up to the public since they were already using it anyway currently. Hintz reported that there was a discussion about the proposal from Great West Engineering that she would elaborate on during the New Business #2 portion of the meeting.
- **Chamber of Commerce:** Perna reported that there would be a Chamber of Commerce meeting on March 19 at 12:00 PM at City Hall.
- **Cemetery Advisory Committee:** No new updates
- **Finance/Investment Committee:** Taylor reported that the Finance Committee was waiting to meet until there was clearer direction from the City Attorney about what the Committee was legally authorized to do with City funds.

OLD BUSINESS:

1. There was an update on the Boulder Trails project by Stahley Engineering for the required surveys that would be needed to get the easements necessary to move forward with the project. The estimate of \$5,000 was presented to the Council for the surveys. The Council decided to move forward with the surveys at that estimated price. No vote was required.

NEW BUSINESS:

2. Hitz presented the Planning Board's recommendation to hire Great West Engineering to update the zoning for the City of Boulder. Hintz stated that there was only one proposal submitted. Graff thought that although there was only one proposal, he was impressed by the thoroughness of the information that was provided by Great West. Hintz brought up two issues with the proposal that were necessary to address before a contract is signed. First, the timeline provided by Great West extends past the deadline for the requirements of the CBGD grant that the City was awarded. Second, the proposal included a complete overhaul of the City of Boulder Subdivision Regulations. Hinz said that they are only required to be updated at this time. Hintz committed to work with City staff to make sure that Great West Engineering would make these changes to their proposal. Drew made a motion to approve the Planning Board's recommendation of the Great West Engineering proposal with the discussed changes. Taylor seconded the motion and it carried with 4 aye votes.
3. Discussion and Possible Determination on hiring ArcaSearch to digitize the City of Boulder records. The Council discussed the possibility of hiring a firm to preserve the records of the City Council meeting minutes as well as the Ordinances and Resolutions since 1911. Perna stated that there was a flood in the record room, and it almost destroyed all of our permanent records, therefore the City has a need to preserve them in a more secure way. Since the contract with ArcaSearch was a substantial amount of money, the Council decided to hold a special meeting after contacting more than just one potential firm to do the digitization. The meeting will be scheduled for Monday, April 1, 2024, at 9 AM.

4. Discussion and possible determination on signing the Madison Valley Bank ACH Originator contract. The contract was presented to the Council and Mayor Giulio had a concern that Madison Valley Bank would be charging a \$15 fee for ACH transactions. Perna stated that the bank representative assured that municipalities would not be charged the \$15. According to Perna the City of Boulder runs three ACH batches a month and even if we had to pay the \$15 it is necessary to have ACH capabilities to pay employees by direct deposit as well as vendors and have autopay for our utility billing customers. Drew made a motion to sign the Originator Contract, Taylor seconded and the motion carried with 4 aye votes.
5. Discussion and possible determination Pool Manger Job Description, salary and timeline for advertising and hiring for the 2024 pool season. The Council discussed the salary of the Pool Manager, which is currently \$15 an hour. It was decided that \$18 an hour was more appropriate since there was a requirement of a certification. The Council decided to advertise the position until filled in the Boulder Monitor as well as the Everything Boulder Facebook page, which Lewis is the administrator for.
6. Discussion and possible determination on appointment of Gyle Nix to the Planning Board. Nix's letter of interest was presented to the Council and Graff made a motion to approve the appointment. Lewis seconded the motion and it carried with 4 aye votes.
7. Approval of City record destruction request- Taylor made a motion to approve and Dawson seconded, and the motion carried with 4 aye votes.

UNSCHEDULED MATTERS:

OPEN PUBLIC COMMENT:

Jeremy Mygland introduced himself and announced his candidacy for State Senate District 38. Kathy Rux wanted to commend Conor Reilley who attended the meeting for his article in the previous Boulder Monitor about the ArcaSearch digitization of Jefferson County records. Reilley thanked Rux for her input.

AUTHORIZATION TO PAY BILLS: The bills were presented for payment authorization using checks #17558-17598 in the amount of \$49,661.64, and ACH payments #99732-99738 the amount of \$18,075.01 for a total of \$67,736.65. Taylor made a motion to approve the bills and payments as presented. Graff seconded the motion, and the motion was carried with 4 aye votes.

COUNCIL AGENDA SUGGESTIONS TO THE MAYOR FOR THE NEXT MEETING:

None

ADJOURNMENT: With no further business, the meeting was adjourned at 7:47 p.m. The next regularly scheduled meeting will be held on Monday, April 15, 2024, at 6:30 p.m.

DATE: _____

Mayor

SEAL

Attest: _____
City Clerk

DRAFT

**CITY OF BOULDER
P.O. BOX 68
BOULDER, MONTANA 59632
CITY COUNCIL MEETING MINUTES
SPECIAL MEETING
MONDAY, April 1, 2024**

CALL TO ORDER:

Council President called the meeting to order at 9:04 a.m.

ROLL CALL:

Elected officials present: Russell Giulio, Drew Dawson, Patricia Lewis (by Zoom), Tim Graff, and Mike Taylor

Others participating: Rosemary Perna (*Accounting Assistant*), Peter Fox (*ArcaSearch*) by Zoom, Chris Whalen (*dADA*) by Zoom, Sam Menon (*Global Archives*) by Zoom

Dawson stated that each company would have five minutes to present their proposals. Following the presentation, there would be the opportunity for the Council and Perna to ask questions.

The first presentation was from Sam Menon with Global Archives. Alex, the production lead, discussed the optical character recognition of their proprietary software and the ability for the public to access the data remotely. It was stated that the price on the provided proposal included returning the documents to their original condition including staples and paperclips being put back.

Secondly, Chris Whalen from dADA presented. Whalen stated that his product could be hosted on the cloud as well as a private server. Discussion about moving the records to the dADA facilities in Boise Idaho included security measures taken to ensure the safety of the documents. Whalen assured the Council that the documents would be under lock and key for the entirety of the trip. The Council questioned Whalen about any local examples they could provide since their company is based out of state. Whalen gave the example of Hamilton, Montana local government. The Council asked how the future retention of records would be handled. Whalen explained that the pricing structure varies based on the amount of data uploaded to either the cloud or on the server. The rate would be an annual flat rate.

Lastly, Peter Fox from ArcaSearch gave a remote demonstration of the database and search tools available with ArcaSearch. Fox stated that they were based out of St. Cloud, Minnesota but he was based out of Montana. The company works with many Montana municipalities including their current project with Jefferson County. How the archives are updated was addressed. PDF documents would be sent to ArcaSearch and the company would add them to the database using optical character recognition (OCR). ArcaSearch also provides hard drive records that are stored at their facilities to back up the records.

Concluding the presentations, the Council discussed what action needed to be taken. Dawson suggested that more information was needed to determine how the City of Boulder should digitize the records. Dawson made a motion to develop a Request for Proposal (RFP) concluding the budget season. Taylor thanked the participants for attending the meeting and suggested that only RFPs be accepted from the three vendors present at the meeting. Dawson questioned the legality of that action. Taylor seconded the motion, and the motion carried with 4 aye votes.

ADJOURNMENT: With no further business, the meeting was adjourned at 9:53 a.m.

DATE: _____

Mayor

SEAL

Attest: _____
City Clerk

DRAFT

Boulder Volunteer Fire Department Boulder City Council Report March 2024

Activities & Incidents Report

Meeting Activities

<u>Date</u>	<u>Activity</u>	<u>Hours/Attendance</u>
3/7/24	Business Meeting	1 (8)

Training & Community Activities

<u>Date</u>	<u>Activity</u>	<u>Hours/Attendance</u>
3/16/24	Corned Beef & Cabbage Fundraiser	54 HRS Total (8)
3/21/24	Training: Equipment Familiarization	2 (2)

Incidents

<u>Date</u>	<u>Type</u>	<u>Location</u>	<u>Units</u>	<u>Crew</u>
3/5/24	MVA	I 15 MM 150 SB	3211	1
3/7/24	AFA	312 S Main St	Canceled	
3/14/24	Wildland	MM 5 Whitetail Rd, Whitehall	3211	2
3/20/24	Wildland	78 Wapiti Rd, Whitehall	3232, 3222	2
3/20/24	Wildland	Foothill Dr	3331	5
3/26/24	Structure	Rocky Road	3211, 3222 3232	5

Prepared by:
Amanda Cochran, Secretary
4/5/24

Monthly Activity Report
 March 2014
 Citations and Non-Citations By Issued Date
 Financial Type: Fines and Fees

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
45-5	0	1	1	4	1	-3
45-6	0	0	0	2	0	-2
45-7	0	0	0	1	0	-1
45-8	0	0	0	3	0	-3
DUI	0	0	0	1	0	-1
MIP	0	0	0	1	0	-1
ORDINANCE	0	1	1	0	1	1
SEATBELT	0	0	0	1	0	-1
SPEEDING	0	2	2	4	2	-2
TRAFFIC	4	0	-4	18	5	-13
Totals:	4	4	0	35	9	-26
Non-Citations						
Totals:	0	0	0	0	0	0
Fines and Fees						
Court Costs	0.00	0.00	0.00	4.00	0.00	(4.00)
Fine	1,185.00	855.00	(330.00)	5,525.00	5,305.00	(220.00)
Law Enforcement Academy	20.00	50.00	30.00	200.00	150.00	(50.00)
Misdemeanor Surcharge	55.00	50.00	(5.00)	245.00	210.00	(35.00)
Public Defender Fee (Eff 7.1.2011)	0.00	0.00	0.00	135.00	0.00	(135.00)
Technology Surcharge	20.00	50.00	30.00	180.00	145.00	(35.00)
Victim Restitution	0.00	60.00	60.00	130.00	95.00	(35.00)
Victim Witness Admin Fee	1.00	1.00	0.00	10.00	4.00	(6.00)
Victim Witness Surcharge	49.00	49.00	0.00	335.00	196.00	(139.00)
Totals:	\$1,330.00	\$1,115.00	\$(215.00)	\$6,764.00	\$6,105.00	\$(659.00)



**Office of the
SHERIFF / CORONER
JEFFERSON COUNTY**
P.O. Box 588 Boulder, Montana 59632
Phone (406) 225-4075 Fax (406) 225-4145



Sheriff Tom A Grimsrud

Undersheriff James Everett

City of Boulder Calls

Printed on April 1, 2024

[CFS Date/Time] is between '2024-03-01 00:00:00' and '2024-03-31 23:59:59' and [Zone->Zone] contains 'Boulder'

CFS Date/Time	Descriptions	Disposition
911 Hang Up		
03/24/24 20:06:25	911 Hang Up	Handled By Officer / Deputy
03/23/24 22:03:44	911 Hang Up	Information
03/21/24 13:27:42	911 Hang Up	Handled By Officer / Deputy
03/08/24 18:47:14	911 Hang Up	Handled By Officer / Deputy
03/16/24 16:14:43	911 Hang Up	Information
03/27/24 22:59:20	911 Hang Up	Handled By Officer / Deputy
911 Hang Up Total: 6		
911 Open Line		
03/15/24 19:32:43	911 Open Line	Information
03/31/24 19:53:25	911 Open Line	Gone On Arrival (GOA)/Unable to Locate
911 Open Line Total: 2		
Administrative		
03/29/24 13:21:33	Administrative	Handled By Officer / Deputy
03/29/24 13:51:05	Administrative	Information

CFS Date/Time	Descriptions	Disposition
03/29/24 13:28:05	Administrative	Handled By Officer / Deputy
03/11/24 16:29:21	Administrative	Information
Administrative Total: 4		
Agency Assist		
03/28/24 16:47:45	Agency Assist	Referred to Other Agency
03/05/24 20:19:05	Agency Assist	Assist Other Agency
03/27/24 12:18:07	Agency Assist	Handled By Officer / Deputy
Agency Assist Total: 3		
Animal		
03/12/24 13:10:23	Animal	Information
03/24/24 20:24:23	Animal	No Report Taken
03/24/24 23:52:36	Animal	Handled By Officer / Deputy
03/14/24 01:18:04	Animal	Handled By Officer / Deputy
03/30/24 15:45:19	Animal	Gone On Arrival (GOA)/Unable to Locate
03/16/24 15:28:28	Animal	Handled By Officer / Deputy
Animal Total: 6		
Animal-Dog at Large		
03/08/24 16:17:51	Animal-Dog at Large	Handled By Officer / Deputy
03/06/24 17:50:12	Animal-Dog at Large	Warning issued (verbal or written)

CFS Date/Time	Descriptions	Disposition
Animal-Dog at Large Total: 2		
Assist		
03/06/24 12:16:58	Assist	Gone On Arrival (GOA)/Unable to Locate
03/07/24 08:48:15	Assist	Handled By Officer / Deputy
Assist Total: 2		
Burglar Alarm		
03/29/24 19:12:20	Burglar Alarm	Handled By Officer / Deputy
03/22/24 10:35:04	Burglar Alarm	Information
03/21/24 11:00:46	Burglar Alarm	Handled By Officer / Deputy
Burglar Alarm Total: 3		
Citizen Assist		
03/27/24 12:38:32	Citizen Assist	Information
03/31/24 13:53:27	Citizen Assist	Handled By Officer / Deputy
03/06/24 22:21:56	Citizen Assist	Handled By Officer / Deputy
03/08/24 08:07:06	Citizen Assist	Handled By Officer / Deputy
03/25/24 16:14:34	Citizen Assist	Handled By Officer / Deputy
03/08/24 16:49:59	Citizen Assist	Handled By Officer / Deputy
03/30/24 18:00:49	Citizen Assist	Handled By Officer / Deputy
03/03/24 13:02:56	Citizen Assist	No Report Taken

CFS Date/Time	Descriptions	Disposition
03/23/24 12:00:29	Citizen Assist	Handled By Officer / Deputy
03/28/24 13:30:13	Citizen Assist	Transport Given
Citizen Assist Total: 10		
Civil		
03/29/24 12:11:05	Civil	Handled By Officer / Deputy
03/19/24 06:57:17	Civil	Civil
03/13/24 15:09:34	Civil	Handled By Officer / Deputy
03/21/24 13:52:03	Civil	Information
Civil Total: 4		
Civil Standby		
03/12/24 16:52:47	Civil Standby	Report Taken
03/09/24 07:18:35	Civil Standby	Information
Civil Standby Total: 2		
County Attorney Request		
03/11/24 10:44:52	County Attorney	Assist Other Agency
03/11/24 12:49:19	County Attorney	Assist Other Agency
03/11/24 14:00:11	County Attorney	Assist Other Agency
03/11/24 09:52:58	County Attorney	Assist Other Agency
03/12/24 09:42:07	County Attorney	Assist Other Agency

CFS Date/Time	Descriptions	Disposition
03/12/24 11:37:16	County Attorney	Assist Other Agency
03/12/24 12:26:21	County Attorney	Assist Other Agency
03/25/24 19:13:50	County Attorney	Assist Other Agency
03/25/24 19:15:38	County Attorney	Assist Other Agency
03/04/24 16:39:09	County Attorney	Assist Other Agency
03/11/24 11:50:10	County Attorney	Assist Other Agency
03/11/24 11:25:05	County Attorney	Assist Other Agency
County Attorney Request Total: 12		
Death		
03/30/24 14:04:44	Death	Handled By Officer / Deputy
Death Total: 1		
Disorderly		
03/19/24 14:19:56	Disorderly	Handled By Officer / Deputy
03/21/24 11:19:33	Disorderly	Handled By Officer / Deputy
Disorderly Total: 2		
Domestic Non-Violent		
03/29/24 15:03:02	Domestic Non-Violent	No Report Taken
Domestic Non-Violent Total: 1		
Domestic Violent		
03/06/24 00:03:08	Domestic Violent	Arrest

CFS Date/Time	Descriptions	Disposition
03/08/24 20:09:13	Domestic Violent	Handled By Officer / Deputy
Domestic Violent Total: 2		
Duplicate Call		
03/10/24 04:58:17	Duplicate Call	Information
03/28/24 16:53:34	Duplicate Call	Duplicate Call
Duplicate Call Total: 2		
Fire Alarm		
03/07/24 11:46:59	Fire Alarm	False Alarm
Fire Alarm Total: 1		
Fire/Smoke Report		
03/30/24 12:33:55	Fire/Smoke Report	Handled By Officer / Deputy
03/13/24 09:06:51	Fire/Smoke Report	Information
Fire/Smoke Report Total: 2		
Found Property		
03/19/24 15:48:53	Found Property	Handled By Officer / Deputy
03/19/24 13:48:23	Found Property	Handled By Officer / Deputy
Found Property Total: 2		
Fraud		
03/22/24 16:54:42	Fraud	Handled By Officer / Deputy
Fraud Total: 1		
Harassment		
03/18/24 19:26:29	Harassment	Handled By Officer / Deputy

CFS Date/Time	Descriptions	Disposition
03/29/24 10:12:42	Harassment	Report Taken
Harassment Total: 2		
Indecent Exposure		
03/28/24 19:56:34	Indecent Exposure	Information
Indecent Exposure Total: 1		
Larceny/Theft		
03/24/24 12:16:57	Larceny/Theft	Handled By Officer / Deputy
Larceny/Theft Total: 1		
Liquor/Alcohol Violation		
03/29/24 13:04:39	Liquor/Alcohol Violation	Citation Issued
Liquor/Alcohol Violation Total: 1		
Lost Property		
03/19/24 15:05:03	Lost Property	Handled By Officer / Deputy
Lost Property Total: 1		
Medical Alarm		
03/16/24 17:16:57	Medical Alarm	Patient Evaluated, No Treatment/Transport
Medical Alarm Total: 1		
Medical ALS		
03/13/24 21:56:07	Medical ALS; Death	Patient Dead at Scene-No EMS Transport
03/13/24 19:32:39	Medical ALS	Patient Treated, Transported by EMS
03/13/24 09:02:26	Medical ALS	Patient Treated, Transported by EMS
03/11/24 11:53:58	Medical ALS	Patient Treated, Released (Without Transport)

CFS Date/Time	Descriptions	Disposition
03/22/24 10:40:07	Medical ALS	Patient Evaluated, No Treatment/Transport
Medical ALS Total: 5		
Medical BLS-RED		
03/17/24 15:21:45	Medical BLS-RED	Patient Evaluated, No Treatment/Transport
03/10/24 04:23:37	Medical BLS-RED	Patient Treated, Transported by EMS
03/11/24 20:49:19	Medical BLS-RED	Patient Treated, Transported by EMS
Medical BLS-RED Total: 3		
Medical BLS-YEL		
03/20/24 11:54:00	Medical BLS-YEL	Unit Cancelled Enroute
03/18/24 01:57:01	Medical BLS-YEL	Patient Treated, Transported by EMS
Medical BLS-YEL Total: 2		
Panic Alarm		
03/07/24 13:15:06	Panic Alarm	False Alarm
03/13/24 09:13:41	Panic Alarm	Handled By Officer / Deputy
03/11/24 13:30:12	Panic Alarm	Handled By Officer / Deputy
03/07/24 02:06:23	Panic Alarm	Handled By Officer / Deputy
03/13/24 19:50:48	Panic Alarm	Handled By Officer / Deputy
Panic Alarm Total: 5		
Pursuit		
03/10/24 01:30:03	Pursuit	Handled By Officer / Deputy

CFS Date/Time **Descriptions** **Disposition**

Pursuit Total: 1

Report Not Needed

03/04/24 16:59:48 Report Not Needed

Information

Report Not Needed Total: 1

Runaway

03/21/24 17:05:26 Runaway

Unit Cancelled Enroute

Runaway Total: 1

Sex Offense

03/11/24 14:03:17 Sex Offense

Handled By Officer / Deputy

03/11/24 10:55:28 Sex Offense

Handled By Officer / Deputy

Sex Offense Total: 2

Suicide Threats

03/29/24 14:32:08 Suicide Threats

Handled By Officer / Deputy

Suicide Threats Total: 1

Suspicious

03/12/24 16:00:25 Suspicious

Handled By Officer / Deputy

Suspicious Total: 1

Suspicious Vehicle

03/10/24 08:02:56 Suspicious Vehicle

Arrest

03/30/24 20:46:15 Suspicious Vehicle

Handled By Officer / Deputy

Suspicious Vehicle Total: 2

Test Page

03/16/24 17:57:00 Test Page

Information

CFS Date/Time	Descriptions	Disposition
03/31/24 17:57:00	Test Page	Information
03/15/24 17:57:00	Test Page	Information
03/17/24 17:57:00	Test Page	Information
03/09/24 17:57:00	Test Page	Information
03/12/24 17:57:00	Test Page	Information
Test Page Total: 6		
Tow		
03/13/24 15:59:02	Tow	Information
Tow Total: 1		
Traffic Offense		
03/04/24 14:51:36	Traffic Offense; Traffic	Arrest
Traffic Offense Total: 1		
Traffic Stop		
03/16/24 13:40:45	Traffic Stop	Warning issued (verbal or written)
03/04/24 14:44:15	Traffic Stop	Handled By Officer / Deputy
03/08/24 06:44:44	Traffic Stop	Warning issued (verbal or written)
03/08/24 07:27:03	Traffic Stop	Warning issued (verbal or written)
03/09/24 08:39:14	Traffic Stop	Warning issued (verbal or written)
03/10/24 12:57:08	Traffic Stop	Warning issued (verbal or written)

CFS Date/Time	Descriptions	Disposition
03/10/24 15:30:58	Traffic Stop	Warning issued (verbal or written)
03/10/24 15:39:02	Traffic Stop	Warning issued (verbal or written)
03/13/24 08:04:24	Traffic Stop	Warning issued (verbal or written)
03/13/24 10:55:23	Traffic Stop	Handled By Officer / Deputy
03/13/24 20:53:25	Traffic Stop	Arrest
03/14/24 18:38:34	Traffic Stop	Warning issued (verbal or written)
03/14/24 19:12:31	Traffic Stop	Warning issued (verbal or written)
03/14/24 19:29:47	Traffic Stop	Warning issued (verbal or written)
03/15/24 12:37:01	Traffic Stop	Warning issued (verbal or written)
03/18/24 08:28:16	Traffic Stop	Handled By Officer / Deputy
03/18/24 08:49:56	Traffic Stop	Handled By Officer / Deputy
03/18/24 10:51:12	Traffic Stop	Warning issued (verbal or written)
03/18/24 11:01:40	Traffic Stop	Warning issued (verbal or written)
03/18/24 15:20:24	Traffic Stop	Handled By Officer / Deputy
03/18/24 16:32:40	Traffic Stop	Handled By Officer / Deputy

CFS Date/Time	Descriptions	Disposition
03/18/24 17:10:45	Traffic Stop	Handled By Officer / Deputy
03/19/24 06:23:47	Traffic Stop	Warning issued (verbal or written)
03/22/24 15:41:19	Traffic Stop	Warning issued (verbal or written)
03/24/24 14:26:20	Traffic Stop	Warning issued (verbal or written)
03/24/24 14:38:18	Traffic Stop	Warning issued (verbal or written)
03/26/24 07:00:05	Traffic Stop	Warning issued (verbal or written)
03/27/24 07:14:41	Traffic Stop	Warning issued (verbal or written)
03/27/24 13:14:05	Traffic Stop	Handled By Officer / Deputy
03/27/24 13:42:39	Traffic Stop	Handled By Officer / Deputy
Traffic Stop Total: 30		
Transport (Prisoner or Other)		
03/11/24 21:10:45	Transport (Prisoner or	Patient Treated, Transported by Law
03/12/24 22:53:42	Transport (Prisoner or	Patient Treated, Transported by EMS
03/26/24 08:04:16	Transport (Prisoner or	Handled By Officer / Deputy
Transport (Prisoner or Other) Total: 3		
Trespass		
03/10/24 18:22:31	Trespass	Report Taken
03/18/24 13:41:57	Trespass	Handled By Officer / Deputy

CFS Date/Time	Descriptions	Disposition
Trespass Total: 2		
Unauthorized Use Of a Vehicle		
03/30/24 12:12:37	Unauthorized Use Of a	No Report Taken
Unauthorized Use Of a Vehicle Total: 1		
Vin Inspection		
03/29/24 11:17:58	Vin Inspection	Handled By Officer / Deputy
03/06/24 15:38:59	Vin Inspection	Handled By Officer / Deputy
Vin Inspection Total: 2		
Warrant		
03/03/24 10:06:58	Warrant	Arrest
03/26/24 09:33:29	Warrant	Gone On Arrival (GOA)/Unable to Locate
03/29/24 16:19:00	Warrant	Handled By Officer / Deputy
Warrant Total: 3		
Welfare Check		
03/05/24 22:26:37	Welfare Check	Handled By Officer / Deputy
03/13/24 08:33:57	Welfare Check	Handled By Officer / Deputy
03/06/24 08:26:44	Welfare Check	Handled By Officer / Deputy
Welfare Check Total: 3		
03/12/24 18:43:31		No Report Taken
Total: 1		
Total Records: 154		

Delli Bovi, Martin, and Reed, LLC

34 W. 6th Ave. Ste 2E
Helena, Montana 59601

INVOICE

Invoice # 1646
Date: 04/01/2024
Due On: 05/01/2024

City of Boulder

MT 23--CB Pros

Prosecutorial Duties

Type	Date	Notes	Quantity	Rate	Total
Service	03/20/2024	Correspondence and Negotiations: Discussion w Def Counsel re cases	1.00	\$185.00	\$185.00
Subtotal					\$185.00

Bou-24 1A0056-24

PFMA

Type	Date	Notes	Quantity	Rate	Total
Service	03/20/2024	General Case Work--Filing, interviews, and phone calls: Matter construction, file archival, attorney scheduling.	0.20	\$25.00	\$5.00
Subtotal					\$5.00

Bou-24-f TK-475-24-06

Prosecution out of JeffCo

Type	Date	Notes	Quantity	Rate	Total
Service	03/29/2024	General Case Work--Filing, interviews, and phone calls: Client Profile construction. Attorney schedule. Document archival.	0.20	\$40.00	\$8.00
Subtotal					\$8.00
Total					\$198.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1646	05/01/2024	\$198.00	\$0.00	\$198.00
Outstanding Balance			Outstanding Balance	\$198.00
Total Amount Outstanding			Total Amount Outstanding	\$198.00

Please make all amounts payable to: Delll Boyl, Martin, and Reed, LLC

Please pay within 30 days.

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	379,828.71	60,260.87	0.00	23,972.75	0.00	416,116.83
103000 Cash on Hand	100.00	0.00	0.00	0.00	0.00	100.00
Total Fund	379,928.71	60,260.87		23,972.75		416,216.83
2190 COMPREHENSIVE LIABILITY						
101000 Cash - Operating	5,109.78	179.08	0.00	0.00	0.00	5,888.86
2220 LIBRARY						
101000 Cash - Operating	3,718.30	154.37	0.00	479.31	0.00	3,393.36
2250 SUBDIVISION FEES						
101000 Cash - Operating	5,367.57	0.00	0.00	259.50	0.00	5,108.07
2260 EMERGENCY DISASTER						
101000 Cash - Operating	1,915.59	0.00	0.00	0.00	0.00	1,915.59
2370 P.E.R.S. - EMPLOYER CONTRIBUTION						
101000 Cash - Operating	368.64	3.95	0.00	0.00	0.00	372.59
2371 HEALTH INSURANCE - EMPLOYER CONTRIBUTION						
101000 Cash - Operating	481.95	4.88	0.00	0.00	0.00	486.83
2386 MT DOC GRANTS						
100000 CASH/INVESTMENTS	29.76	0.00	0.00	0.00	0.00	29.76
101000 Cash - Operating	105,010.85	35.99	0.00	0.00	0.00	105,046.84
Total Fund	105,040.61	35.99				105,076.60
2752 Perpetual Care Expendable						
101000 Cash - Operating	49,095.41	560.03	0.00	238.27	0.00	49,417.17
2760 Swimming Pool						
101000 Cash - Operating	36,983.76	513.10	0.00	364.10	0.00	37,132.76
2810 POLICE PENSION & TRAINING (3RD CLASS CITIES)						
101000 Cash - Operating	8,698.40	0.00	0.00	0.00	0.00	8,698.40
2820 OLD GAS TAX APPORTIONMENT						
101000 Cash - Operating	308,777.66	6,198.47	0.00	0.00	0.00	314,976.13
2821 BARSAA GAS TAX HB 473						
101000 Cash - Operating	107,687.04	228.04	0.00	0.00	0.00	107,915.08
2990 ARPA FUNDS						
101000 Cash - Operating	247,758.32	368.65	0.00	13,675.50	0.00	234,451.47
4000 C.I.F. / FIRE DEPARTMENT CAPITAL IMPROVEMENT FUND						
101000 Cash - Operating	134,722.72	285.30	0.00	0.00	0.00	135,008.02
101003 CASH - CD						
101000 Cash - Operating	33,799.96	0.00	0.00	0.00	0.00	33,799.96
Total Fund	168,522.68	285.30				168,807.98
5210 WATER UTILITY						
101000 Cash - Operating	375,078.70	25,823.70	0.00	18,632.16	1,972.78	380,297.46
5310 SEWER UTILITY						
101000 Cash - Operating	502,760.00	34,353.44	1,972.78	40,420.24	0.00	498,665.98
102016 DEBT SERVICE RESERVE						
102017 REPLACEMENT ACCOUNT						
101000 Cash - Operating	107,912.00	0.00	0.00	0.00	0.00	107,912.00
102017 REPLACEMENT ACCOUNT						
101000 Cash - Operating	143,828.00	0.00	0.00	0.00	0.00	143,828.00
Total Fund	754,500.00	34,353.44	1,972.78	40,420.24		750,405.98
5510 AMBULANCE						
101000 Cash - Operating	-43,169.61	3,162.77	0.00	6,050.55	0.00	-46,057.39
101006 CASH - CD						
101000 Cash - Operating	7,101.54	0.00	0.00	0.00	0.00	7,101.54
Total Fund	-36,068.07	3,162.77		6,050.55		-38,955.85

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
5512 AMBULANCE - EMS BUILDING-CARES Funds						
101000 Cash - Operating	88,683.25	187.80	0.00	0.00	0.00	88,871.05
8010 Cemetery Perpetual Care - Nonexpendable						
101007 CASH - CD	19,229.46	0.00	0.00	0.00	0.00	19,229.46
Bank Statement Total	1131534.80					
+ O/Standing Deposits	0.00					
- O/S payroll checks	471.43					
- O/S claim checks (5019.21)					
- O/S pr liabilities (876.68)					
- O/S Electronic chks	0.00					
+ Petty Cash	100.00					
+ Investments	1374178.29					
+ Other Accounts	100981.98					
+ NSF Checks	0.00					
+ Other	60155.21					
Adjusted Bank Cash	2661525.82					
			Adjusted System Cash			
			Difference			
Totals	2,631,477.76	132,320.44	1,972.78	104,092.38	1,972.78	2,659,705.82

*** Transfers In and Transfers Out columns should match, with the following exceptions:
 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

CITY OF BOULDER
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 24

Fund	Account	Received			Revenue	
		Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
1000 GENERAL						
310000 TAXES						
	311010 Real Property Taxes	516.77	134,531.74	216,255.00	81,723.26	62 %
	311020 Personal Property Taxes	33.82	5,723.64	1,500.00	-4,223.64	382 %
	311030 Motor Vehicle Taxes	6,175.32	64,650.13	80,000.00	15,349.87	81 %
	312000 Penalty & Interest on Delinquent Taxes	10.85	431.30	564.00	132.70	76 %
	314140 Local Option Tax	1,996.99	17,982.32	20,000.00	2,017.68	90 %
	Account Group Total:	8,733.75	223,319.13	318,319.00	94,999.87	70 %
320000 LICENSES AND PERMITS						
	322020 Business License	0.00	7,571.50	6,921.00	-650.50	109 %
	323010 Building & Related Permits	200.00	1,475.00	1,100.00	-375.00	134 %
	323030 Animal Licenses	30.00	720.00	900.00	180.00	80 %
	Account Group Total:	230.00	9,766.50	8,921.00	-645.50	109 %
330000 INTERGOVERNMENTAL REVENUES						
	335110 Live Card Game Table Permit	0.00	300.00	150.00	-150.00	200 %
	335120 Video Gaming Machine Permits	0.00	3,800.00	3,840.00	40.00	99 %
	335230 HOUSE BILL #124 ENTITLEMENT	0.00	99,110.92	198,222.00	99,111.08	50 %
	Account Group Total:	0.00	103,210.92	202,212.00	99,001.08	51 %
340000 Charges for Services						
	342020 Special Fire Services (Fire Protection)	0.00	3,200.00	3,200.00	0.00	100 %
	Account Group Total:	0.00	3,200.00	3,200.00	0.00	100 %
350000 FINES AND FORFEITURES						
	351030 City Courts	797.50	4,212.50	5,000.00	787.50	84 %
	Account Group Total:	797.50	4,212.50	5,000.00	787.50	84 %
360000 MISCELLANEOUS REVENUE						
	362000 Other Miscellaneous Revenue	64.83	692.17	0.00	-692.17	%
	365000 Contributions and Donations	0.00	300.00	1,655.00	1,355.00	18 %
	Account Group Total:	64.83	992.17	1,655.00	662.83	60 %
370000 INVESTMENT EARNINGS						
	371010 Investment Earnings	0.00	5,767.30	1,000.00	-4,767.30	577 %
	373000 Other Principal/Interest	0.00	0.00	12,123.00	12,123.00	0 %
	Account Group Total:	0.00	5,767.30	13,123.00	7,355.70	44 %
	Fund Total:	9,826.08	350,468.52	552,430.00	201,961.48	63 %
2190 COMPREHENSIVE LIABILITY						
310000 TAXES						
	311010 Real Property Taxes	0.00	23.30	0.00	-23.30	%
	311020 Personal Property Taxes	1.68	12.91	0.00	-12.91	%
	311030 Motor Vehicle Taxes	176.16	1,844.24	0.00	-1,844.24	%
	312000 Penalty & Interest on Delinquent Taxes	1.24	49.23	0.00	-49.23	%
	Account Group Total:	179.08	1,929.68	0.00	-1,929.68	%

CITY OF BOULDER
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 24

Fund	Account	Received Current Month	Received YTD	Estimated Revenue	Revenue To Be Received	% Received
2190 COMPREHENSIVE LIABILITY						
360000 MISCELLANEOUS REVENUE						
	362000 Other Miscellaneous Revenue	0.00	948.00	0.00	-948.00	%
	Account Group Total:	0.00	948.00	0.00	-948.00	%
	Fund Total:	179.08	2,877.68	0.00	-2,877.68	%
2220 LIBRARY						
310000 TAXES						
	311010 Real Property Taxes	9.49	2,474.80	3,926.00	1,451.20	63 %
	311020 Personal Property Taxes	0.68	108.50	58.00	-50.50	187 %
	311030 Motor Vehicle Taxes	143.69	1,504.29	1,844.00	339.71	82 %
	312000 Penalty & Interest on Delinquent Taxes	0.51	20.19	35.00	14.81	58 %
	Account Group Total:	154.37	4,107.78	5,863.00	1,755.22	70 %
	Fund Total:	154.37	4,107.78	5,863.00	1,755.22	70 %
2250 SUBDIVISION FEES						
340000 Charges for Services						
	344036 SUBDIVISION FEES	0.00	12,463.25	15,000.00	2,536.75	83 %
	Account Group Total:	0.00	12,463.25	15,000.00	2,536.75	83 %
	Fund Total:	0.00	12,463.25	15,000.00	2,536.75	83 %
2370 P.E.R.S. - EMPLOYER CONTRIBUTION						
310000 TAXES						
	311020 Personal Property Taxes	1.81	15.65	0.00	-15.65	%
	312000 Penalty & Interest on Delinquent Taxes	2.14	85.18	0.00	-85.18	%
	Account Group Total:	3.95	100.83	0.00	-100.83	%
	Fund Total:	3.95	100.83	0.00	-100.83	%
2371 HEALTH INSURANCE - EMPLOYER CONTRIBUTION						
310000 TAXES						
	311020 Personal Property Taxes	2.51	21.78	0.00	-21.78	%
	312000 Penalty & Interest on Delinquent Taxes	2.37	94.34	0.00	-94.34	%
	Account Group Total:	4.88	116.12	0.00	-116.12	%
	Fund Total:	4.88	116.12	0.00	-116.12	%

Fund	Account	Received		Estimated Revenue	Revenue %	
		Current Month	Received YTD		To Be Received	Received
2386 MT DOC GRANTS						
370000 INVESTMENT EARNINGS						
	371010 Investment Earnings	0.00	383.04	0.00	-383.04	%
	Account Group Total:	0.00	383.04	0.00	-383.04	%
	Fund Total:	0.00	383.04	0.00	-383.04	%
2752 Perpetual Care Expendable						
340000 Charges for Services						
	343320 Sale of Cemetary Plots	408.00	9,264.00	5,600.00	-3,664.00	165 %
	343340 Cemetary Opening and Closing	0.00	387.50	450.00	62.50	86 %
	Account Group Total:	408.00	9,651.50	6,050.00	-3,601.50	160 %
360000 MISCELLANEOUS REVENUE						
	365000 Contributions and Donations	0.00	100.00	500.00	400.00	20 %
	Account Group Total:	0.00	100.00	500.00	400.00	20 %
370000 INVESTMENT EARNINGS						
	371010 Investment Earnings	25.06	872.06	661.00	-211.06	132 %
	Account Group Total:	25.06	872.06	661.00	-211.06	132 %
	Fund Total:	433.06	10,623.56	7,211.00	-3,412.56	147 %
2760 Swimming Pool						
310000 TAXES						
	311010 Real Property Taxes	60.57	15,729.69	23,498.00	7,768.31	67 %
	311020 Personal Property Taxes	1.75	645.97	215.00	-430.97	300 %
	311030 Motor Vehicle Taxes	449.33	4,704.08	5,767.00	1,062.92	82 %
	312000 Penalty & Interest on Delinquent Taxes	1.45	57.52	100.00	42.48	58 %
	Account Group Total:	513.10	21,137.26	29,580.00	8,442.74	71 %
340000 Charges for Services						
	346030 Swimming Pool Fees	0.00	7,569.20	5,787.00	-1,782.20	131 %
	Account Group Total:	0.00	7,569.20	5,787.00	-1,782.20	131 %
360000 MISCELLANEOUS REVENUE						
	362000 Other Miscellaneous Revenue	0.00	0.00	9.00	9.00	0 %
	365000 Contributions and Donations	0.00	0.00	500.00	500.00	0 %
	Account Group Total:	0.00	0.00	509.00	509.00	0 %
	Fund Total:	513.10	28,706.46	35,876.00	7,169.54	80 %

Fund	Account	Received		Estimated Revenue	Revenue %	
		Current Month	Received YTD		To Be Received	Received
2810 POLICE PENSION & TRAINING (3RD CLASS CITIES)						
330000 INTERGOVERNMENTAL REVENUES						
	335050 Insurance Premium Apportionment	0.00	0.00	1,918.00	1,918.00	0 %
	Account Group Total:	0.00	0.00	1,918.00	1,918.00	0 %
	Fund Total:	0.00	0.00	1,918.00	1,918.00	0 %
2820 OLD GAS TAX APPORTIONMENT						
330000 INTERGOVERNMENTAL REVENUES						
	335040 Gasoline Tax Apportionment	5,532.87	201,341.17	220,000.00	18,658.83	92 %
	Account Group Total:	5,532.87	201,341.17	220,000.00	18,658.83	92 %
370000 INVESTMENT EARNINGS						
	371010 Investment Earnings	0.00	4,328.00	7,000.00	2,672.00	62 %
	Account Group Total:	0.00	4,328.00	7,000.00	2,672.00	62 %
	Fund Total:	5,532.87	205,669.17	227,000.00	21,330.83	91 %
2821 BARSAA GAS TAX HB 473						
330000 INTERGOVERNMENTAL REVENUES						
	335041 Gasoline Tax Special Rd Allocation	0.00	64,355.53	64,355.00	-0.53	100 %
	Account Group Total:	0.00	64,355.53	64,355.00	-0.53	100 %
370000 INVESTMENT EARNINGS						
	371010 Investment Earnings	0.00	1,616.20	1,125.00	-491.20	144 %
	Account Group Total:	0.00	1,616.20	1,125.00	-491.20	144 %
	Fund Total:	0.00	65,971.73	65,480.00	-491.73	101 %
2865 DNRC GRANT						
330000 INTERGOVERNMENTAL REVENUES						
	334121 DNRC GRANTS	0.00	0.00	125,000.00	125,000.00	0 %
	Account Group Total:	0.00	0.00	125,000.00	125,000.00	0 %
	Fund Total:	0.00	0.00	125,000.00	125,000.00	0 %
2892 TSEP GRANTS COAL ENDOWMENT						
330000 INTERGOVERNMENTAL REVENUES						
	334120 TREASURE STATE ENDOWMENT PROGRAM (TSEP)	0.00	0.00	500,000.00	500,000.00	0 %
	Account Group Total:	0.00	0.00	500,000.00	500,000.00	0 %
	Fund Total:	0.00	0.00	500,000.00	500,000.00	0 %

04/03/24
09:52:31

CITY OF BOULDER
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 24

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Report ID: B110C

Fund	Account	Received		Estimated Revenue	Revenue %	
		Current Month	Received YTD		To Be Received	Received
2990 ARPA FUNDS						
330000 INTERGOVERNMENTAL REVENUES						
338000	Local Shared Revenue	0.00	10,000.00	250,000.00	240,000.00	4 %
	Account Group Total:	0.00	10,000.00	250,000.00	240,000.00	4 %
370000 INVESTMENT EARNINGS						
371010	Investment Earnings	0.00	3,787.89	0.00	-3,787.89	%
	Account Group Total:	0.00	3,787.89	0.00	-3,787.89	%
380000 OTHER FINANCING SOURCES						
383000	Interfund Operating Transfer	0.00	-60,000.00	0.00	60,000.00	%
	Account Group Total:	0.00	-60,000.00	0.00	60,000.00	%
	Fund Total:	0.00	-46,212.11	250,000.00	296,212.11	-18 %
4000 C.I.F / FIRE DEPARTMENT CAPITAL IMPROVEMENT FUND						
370000 INVESTMENT EARNINGS						
371010	Investment Earnings	0.00	1,968.80	2,233.00	264.20	88 %
	Account Group Total:	0.00	1,968.80	2,233.00	264.20	88 %
	Fund Total:	0.00	1,968.80	2,233.00	264.20	88 %
5210 WATER UTILITY						
340000 Charges for Services						
343022	Unmetered Water Sales	0.00	202,212.85	303,000.00	100,787.15	67 %
343023	Bulk Water Sales	20.00	120.00	100.00	-20.00	120 %
	Account Group Total:	20.00	202,332.85	303,100.00	100,767.15	67 %
360000 MISCELLANEOUS REVENUE						
362000	Other Miscellaneous Revenue	39.46	1,370.78	0.00	-1,370.78	%
	Account Group Total:	39.46	1,370.78	0.00	-1,370.78	%
370000 INVESTMENT EARNINGS						
371010	Investment Earnings	0.00	5,795.73	9,328.00	3,532.27	62 %
	Account Group Total:	0.00	5,795.73	9,328.00	3,532.27	62 %
	Fund Total:	59.46	209,499.36	312,428.00	102,928.64	67 %
5310 SEWER UTILITY						
340000 Charges for Services						
343031	Sewer Service Charges	0.00	277,568.66	415,000.00	137,431.34	67 %
	Account Group Total:	0.00	277,568.66	415,000.00	137,431.34	67 %
360000 MISCELLANEOUS REVENUE						
362000	Other Miscellaneous Revenue	0.00	10,177.63	10,081.00	-96.63	101 %

04/03/24
09:52:31

CITY OF BOULDER
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 24

Page: 6 of 7
Report ID: B110C

Fund	Account	Received		Estimated Revenue	Revenue %	
		Current Month	Received YTD		To Be Received	Received
5310 SEWER UTILITY						
	Account Group Total:	0.00	10,177.63	10,081.00	-96.63	101 %
370000 INVESTMENT EARNINGS						
	371010 Investment Earnings	0.00	7,490.75	13,471.00	5,980.25	56 %
	Account Group Total:	0.00	7,490.75	13,471.00	5,980.25	56 %
	Fund Total:	0.00	295,237.04	438,552.00	143,314.96	67 %
5510 AMBULANCE						
340000 Charges for Services						
	342050 Emergency Services (Charges)	0.00	48,733.80	25,000.00	-23,733.80	195 %
	Account Group Total:	0.00	48,733.80	25,000.00	-23,733.80	195 %
360000 MISCELLANEOUS REVENUE						
	365000 Contributions and Donations	0.00	2,200.00	500.00	-1,700.00	440 %
	365020 PRIVATE GRANTS	0.00	27,072.42	0.00	-27,072.42	%
	Account Group Total:	0.00	29,272.42	500.00	-28,772.42	*** %
370000 INVESTMENT EARNINGS						
	371010 Investment Earnings	0.00	355.09	0.00	-355.09	%
	Account Group Total:	0.00	355.09	0.00	-355.09	%
380000 OTHER FINANCING SOURCES						
	383000 Interfund Operating Transfer	0.00	60,000.00	0.00	-60,000.00	%
	Account Group Total:	0.00	60,000.00	0.00	-60,000.00	%
	Fund Total:	0.00	138,361.31	25,500.00	-112,861.31	543 %
5512 AMBULANCE - EMS BUILDING-CARES Funds						
370000 INVESTMENT EARNINGS						
	371010 Investment Earnings	0.00	1,618.12	0.00	-1,618.12	%
	Account Group Total:	0.00	1,618.12	0.00	-1,618.12	%
380000 OTHER FINANCING SOURCES						
	383000 Interfund Operating Transfer	0.00	0.00	2,350.00	2,350.00	0 %
	Account Group Total:	0.00	0.00	2,350.00	2,350.00	0 %
	Fund Total:	0.00	1,618.12	2,350.00	731.88	69 %

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CITY OF BOULDER
Statement of Revenue Budget vs Actuals
For the Accounting Period: 3 / 24

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Fund	Account	Received			Revenue	
		Current Month	Received YTD	Estimated Revenue	To Be Received	% Received
7120	FIRE RELIEF AGENCY FUND					
330000	INTERGOVERNMENTAL REVENUES					
335050	Insurance Premium Apportionment	0.00	0.00	1,918.00	1,918.00	0 %
	Account Group Total:	0.00	0.00	1,918.00	1,918.00	0 %
	Fund Total:	0.00	0.00	1,918.00	1,918.00	0 %
	Grand Total:	16,706.85	1,281,960.66	2,568,759.00	1,286,798.34	50 %

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL						
410000 GENERAL GOVERNMENT						
410100 Legislative Services						
100 SALARIES, WAGES,	0.00	1,890.00	3,912.00	3,912.00	2,022.00	48%
142 Workers' Compensation	0.00	15.98	29.00	29.00	13.02	55%
143 Social Security	0.00	117.18	242.00	242.00	124.82	48%
144 Medicare	0.00	27.40	57.00	57.00	29.60	48%
147 P.E.R.S.	0.00	40.82	85.00	85.00	44.18	48%
330 Publicity, Subscriptions & Dues	0.00	0.00	900.00	900.00	900.00	0%
370 Travel	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
Account Total:	0.00	2,091.38	7,225.00	7,225.00	5,133.62	29%
410200 Executive Services						
100 SALARIES, WAGES,	0.00	1,250.00	2,596.00	2,596.00	1,346.00	48%
142 Workers' Compensation	0.00	10.56	20.00	20.00	9.44	53%
143 Social Security	0.00	77.50	161.00	161.00	83.50	48%
144 Medicare	0.00	37.00	37.00	37.00	18.88	49%
330 Publicity, Subscriptions & Dues	0.00	18.12	37.00	37.00	18.88	49%
370 Travel	0.00	0.00	200.00	200.00	200.00	0%
Account Total:	0.00	1,356.18	4,014.00	4,014.00	2,657.82	34%
410360 City/Municipal Court						
100 SALARIES, WAGES,	0.00	3,482.52	6,045.00	6,045.00	2,562.48	58%
141 Unemployment Insurance	0.00	15.66	27.00	27.00	11.34	58%
142 Workers' Compensation	0.00	11.12	18.00	18.00	6.88	62%
143 Social Security	0.00	215.86	375.00	375.00	159.14	58%
144 Medicare	0.00	50.57	88.00	88.00	37.43	57%
147 P.E.R.S.	0.00	315.74	549.00	549.00	233.26	58%
148 Health Insurance	0.00	0.00	1,782.00	1,782.00	1,782.00	0%
151 Supp Life	0.00	4.50	7.00	7.00	2.50	64%
220 Operating Supplies	100.00	191.89	500.00	500.00	308.11	38%
311 Postage	0.00	152.04	400.00	400.00	247.96	38%
330 Publicity, Subscriptions & Dues	0.00	0.00	750.00	750.00	750.00	0%
350 Professional Services	0.00	5,925.39	25,000.00	25,000.00	19,074.61	24%
370 Travel	0.00	0.00	500.00	500.00	500.00	0%
394 Jury and Witness Fees	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
Account Total:	100.00	10,365.29	37,041.00	37,041.00	26,675.71	28%
410370 Victim Advocacy Surcharge						
350 Professional Services	109.00	506.94	1,200.00	1,200.00	693.06	42%
Account Total:	109.00	506.94	1,200.00	1,200.00	693.06	42%
410400 Administrative Services						
100 SALARIES, WAGES,	198.43	1,579.58	6,365.00	6,365.00	4,785.42	25%
141 Unemployment Insurance	0.89	7.08	29.00	29.00	21.92	24%
142 Workers' Compensation	0.56	4.87	18.00	18.00	13.13	27%
143 Social Security	12.19	96.77	394.00	394.00	297.23	25%
144 Medicare	2.84	22.56	92.00	92.00	69.44	25%
147 P.E.R.S.	12.10	113.76	184.00	184.00	70.24	62%
148 Health Insurance	36.00	324.04	432.00	432.00	107.96	75%
151 Supp Life	0.28	2.52	3.00	3.00	0.48	84%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Committed %
1000 GENERAL						
220 Operating Supplies	301.38	1,473.78	1,500.00	1,500.00	26.22	98%
311 Postage	0.00	0.00	100.00	100.00	100.00	0%
330 Publicity, Subscriptions & Dues	60.78	6,241.96	7,000.00	7,000.00	758.04	89%
340 Utility Services	9.66	133.62	350.00	350.00	216.38	38%
350 Professional Services	229.47	1,716.63	5,000.00	5,000.00	3,283.37	34%
Account Total:	864.58	11,717.17	21,467.00	21,467.00	9,749.83	55%
410500 Financial Services						
100 SALARIES, WAGES,	266.87	9,473.87	16,153.00	16,153.00	6,679.13	59%
141 Unemployment Insurance	1.20	42.60	72.00	72.00	29.40	59%
142 Workers' Compensation	0.79	30.64	47.00	47.00	16.36	65%
143 Social Security	16.30	585.09	1,000.00	1,000.00	414.91	59%
144 Medicare	3.81	136.80	234.00	234.00	97.20	58%
147 P.E.R.S.	24.20	859.30	1,466.00	1,466.00	606.70	59%
148 Health Insurance	72.00	648.04	4,410.00	4,410.00	3,761.96	15%
151 Supp Life	0.56	14.02	20.00	20.00	5.98	70%
220 Operating Supplies	0.00	81.98	500.00	500.00	418.02	16%
311 Postage	0.00	152.07	300.00	300.00	147.93	51%
330 Publicity, Subscriptions & Dues	0.00	0.00	500.00	500.00	500.00	0%
340 Utility Services	629.26	2,443.07	4,000.00	4,000.00	1,556.93	61%
350 Professional Services	121.20	6,743.84	6,500.00	6,500.00	-243.84	104%
351 Medical, Dental, Veterinary	41.15	370.35	0.00	0.00	-370.35	0%
370 Travel	0.00	0.00	200.00	200.00	200.00	0%
Account Total:	1,177.34	21,581.67	35,402.00	35,402.00	13,820.33	61%
410530 Auditing						
331 Publication of Formal & Legal	0.00	0.00	250.00	250.00	250.00	0%
350 Professional Services	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
Account Total:	0.00	0.00	5,250.00	5,250.00	5,250.00	0%
410600 Elections						
331 Publication of Formal & Legal	0.00	0.00	400.00	400.00	400.00	0%
359 Elections	0.00	0.00	300.00	300.00	300.00	0%
Account Total:	0.00	0.00	700.00	700.00	700.00	0%
411100 Legal Services-Civil & Criminal						
350 Professional Services	814.00	12,360.56	36,000.00	36,000.00	23,639.44	34%
Account Total:	814.00	12,360.56	36,000.00	36,000.00	23,639.44	34%
411200 Facilities Administration						
220 Operating Supplies	51.00	1,372.56	2,000.00	2,000.00	627.44	69%
230 Repair and Maintenance Supplies	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
340 Utility Services	82.00	740.00	1,200.00	1,200.00	460.00	62%
350 Professional Services	634.33	2,371.31	3,000.00	3,000.00	628.69	79%
590 Other Fixed Charges	0.00	307.69	500.00	500.00	192.31	62%
Account Total:	767.33	4,791.56	9,700.00	9,700.00	4,908.44	49%
Account Group Total:	3,832.25	64,770.75	157,999.00	157,999.00	93,228.25	41%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Committed %
1000 GENERAL						
420000 PUBLIC SAFETY						
420100 Law Enforcement Services	0.00	190,000.00	190,000.00	190,000.00	0.00	100%
350 Professional Services	0.00	190,000.00	190,000.00	190,000.00	0.00	100%
Account Total:						
420180 CODE ENFORCEMENT OFFICER						
100 SALARIES, WAGES,	0.00	297.31	31,152.00	31,152.00	30,854.69	1%
141 Unemployment Insurance	0.00	1.34	149.00	149.00	147.66	1%
142 Workers' Compensation	0.00	13.55	1,167.00	1,167.00	1,153.45	1%
143 Social Security	0.00	18.43	2,047.00	2,047.00	2,028.57	1%
144 Medicare	0.00	4.31	478.00	478.00	473.69	1%
147 P.E.R.S.	0.00	26.96	2,994.00	2,994.00	2,967.04	1%
212 Small Items of Equipment	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
220 Operating Supplies	0.00	0.00	500.00	500.00	500.00	0%
231 Gas, Oil, Diesel Fuel, Grease,	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
330 Publicity, Subscriptions & Dues	0.00	0.00	50.00	50.00	50.00	0%
331 Publication of Formal & Legal	0.00	0.00	150.00	150.00	150.00	0%
340 Utility Services	0.00	806.48	500.00	500.00	-306.48	161%
350 Professional Services	0.00	0.00	20.00	20.00	20.00	0%
Account Total:	0.00	1,168.38	41,707.00	41,707.00	40,538.62	3%
420400 Fire Protection & Control						
100 SALARIES, WAGES,	200.00	1,800.00	2,695.00	2,695.00	895.00	67%
141 Unemployment Insurance	0.90	8.10	12.00	12.00	3.90	68%
142 Workers' Compensation	0.00	139.91	666.00	666.00	526.09	21%
143 Social Security	12.40	111.60	167.00	167.00	55.40	67%
144 Medicare	2.90	26.10	39.00	39.00	12.90	67%
147 P.E.R.S.	18.14	163.26	244.00	244.00	80.74	67%
220 Operating Supplies	2,655.76	8,435.27	9,200.00	9,200.00	764.73	92%
230 Repair and Maintenance Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
231 Gas, Oil, Diesel Fuel, Grease,	0.00	773.89	1,000.00	1,000.00	226.11	77%
335 Membership & Registration Fees	0.00	0.00	500.00	500.00	500.00	0%
340 Utility Services	362.98	2,599.63	3,700.00	3,700.00	1,100.37	70%
350 Professional Services	8,751.36	9,320.64	10,000.00	10,000.00	679.36	93%
590 Other Fixed Charges	0.00	404.88	500.00	500.00	95.12	81%
940 Machinery & Equipment	0.00	8,489.95	18,000.00	18,000.00	9,510.05	47%
Account Total:	12,004.44	32,273.23	48,723.00	48,723.00	16,449.77	66%
430000 Public Works						
430200 Road & Street Services						
100 SALARIES, WAGES,	1,147.75	10,968.61	16,651.00	16,651.00	5,682.39	66%
141 Unemployment Insurance	5.15	49.28	75.00	75.00	25.72	66%
142 Workers' Compensation	18.78	194.01	275.00	275.00	80.99	71%
143 Social Security	70.67	660.24	1,010.00	1,010.00	349.76	65%
144 Medicare	16.50	154.37	236.00	236.00	81.63	65%
147 P.E.R.S.	104.12	994.97	1,510.00	1,510.00	515.03	66%
148 Health Insurance	121.64	945.59	864.00	864.00	-81.59	109%
151 Supp Life	1.58	13.87	18.00	18.00	4.13	77%
220 Operating Supplies	145.86	4,108.41	10,000.00	10,000.00	5,891.59	41%
Account Group Total:	12,004.44	223,441.61	280,430.00	280,430.00	56,988.39	80%

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Committed %
1000 GENERAL						
230 Repair and Maintenance Supplies	0.00	262.27	10,000.00	10,000.00	9,737.73	3%
231 Gas, Oil, Diesel Fuel, Grease,	352.32	3,369.20	8,000.00	8,000.00	4,630.80	42%
340 Utility Services	64.86	412.90	1,300.00	1,300.00	887.10	32%
350 Professional Services	1,400.00	8,200.00	12,000.00	12,000.00	3,800.00	68%
450 Raw Materials	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
533 Rental-Machinery and Equip	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
Account Total:	3,449.23	30,333.72	76,939.00	76,939.00	46,605.28	39%
430263 Street Lighting						
230 Repair and Maintenance Supplies	0.00	0.00	500.00	500.00	500.00	0%
340 Utility Services	1,508.78	12,580.84	17,500.00	17,500.00	4,919.16	72%
Account Total:	1,508.78	12,580.84	18,000.00	18,000.00	5,419.16	70%
430300 Airport						
513 Liability	0.00	0.00	3,792.00	3,792.00	3,792.00	0%
Account Total:	0.00	0.00	3,792.00	3,792.00	3,792.00	0%
440000 PUBLIC HEALTH						
220 Operating Supplies	0.00	122.88	250.00	250.00	127.12	49%
Account Total:	0.00	122.88	250.00	250.00	127.12	49%
440000 Social and Economic Services						
340 Utility Services	376.40	2,111.79	4,500.00	4,500.00	2,388.21	47%
350 Professional Services	1,206.00	1,670.00	700.00	700.00	-970.00	239%
590 Other Fixed Charges	0.00	0.00	300.00	300.00	300.00	0%
Account Total:	1,582.40	3,781.79	5,500.00	5,500.00	1,718.21	69%
450000 Social and Economic Services						
340 Utility Services	0.00	122.88	250.00	250.00	127.12	49%
Account Total:	0.00	122.88	250.00	250.00	127.12	49%
460000 CULTURE AND RECREATION						
460430 Parks	621.99	6,188.77	9,157.00	9,157.00	2,968.23	68%
100 SALARIES, WAGES,	2.80	27.88	41.00	41.00	13.12	68%
141 Unemployment Insurance	10.19	108.69	151.00	151.00	42.31	72%
142 Workers' Compensation	38.56	383.71	568.00	568.00	184.29	68%
143 Social Security	9.02	89.73	132.00	132.00	42.27	68%
144 Medicare	56.40	561.27	830.00	830.00	268.73	68%
147 P.E.R.S.	0.97	8.78	12.00	12.00	3.22	73%
151 Supp Life	6.00	2,540.02	8,500.00	8,500.00	5,959.98	30%
220 Operating Supplies	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
230 Repair and Maintenance Supplies	90.59	866.34	3,000.00	3,000.00	2,133.66	29%
231 Gas, Oil, Diesel Fuel, Grease,	0.00	99.00	75.00	75.00	-24.00	132%
330 Publicity, Subscriptions & Dues	484.13	4,259.68	8,000.00	8,000.00	3,740.32	53%
340 Utility Services	125.00	4,293.04	5,000.00	5,000.00	706.96	86%
350 Professional Services	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
450 Raw Materials	0.00	0.00	3,500.00	3,500.00	3,500.00	0%
533 Rental-Machinery and Equip	0.00	307.69	500.00	500.00	192.31	62%
590 Other Fixed Charges	0.00					

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Committed %
1000 GENERAL							
930	Improvements Other than Buildings	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
	Account Total:	1,445.65	19,734.60	56,966.00	56,966.00	37,231.40	35%
490000 DEBT SERVICE							
490540	INTERCAP (POLICE VEH/ROOF)	0.00	7,784.86	7,500.00	7,500.00	-284.86	104%
610	Principal	0.00	348.95	250.00	250.00	-98.95	140%
620	Interest	0.00	8,133.81	7,750.00	7,750.00	-383.81	105%
	Account Total:	0.00	8,133.81	7,750.00	7,750.00	-383.81	105%
510000 MISCELLANEOUS							
510330	Comprehensive Liability Insurance	0.00	15,005.60	6,750.00	6,750.00	-8,255.60	222%
510	Insurance	0.00	0.00	5,250.00	5,250.00	0.00	0%
513	Liability	0.00	15,005.60	12,000.00	12,000.00	-3,005.60	125%
	Account Total:	0.00	15,005.60	12,000.00	12,000.00	-3,005.60	125%
	Account Group Total:	0.00	377,905.60	619,626.00	619,626.00	241,720.40	61%
	Fund Total:	23,822.75					
2220 LIBRARY							
460000 CULTURE AND RECREATION							
460100	Library Services	479.31	3,830.30	6,000.00	6,000.00	2,169.70	64%
340	Utility Services	0.00	232.69	325.00	325.00	92.31	72%
590	Other Fixed Charges	479.31	4,062.99	6,325.00	6,325.00	2,262.01	64%
	Account Total:	479.31	4,062.99	6,325.00	6,325.00	2,262.01	64%
	Account Group Total:	479.31	4,062.99	6,325.00	6,325.00	2,262.01	64%
	Fund Total:	479.31					
2250 SUBDIVISION FEES							
410000 GENERAL GOVERNMENT							
411050 SUBDIVISION FEES							
331	Publication of Formal & Legal	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
350	Professional Services	259.50	6,695.75	15,000.00	15,000.00	8,304.25	45%
	Account Total:	259.50	6,695.75	16,000.00	16,000.00	9,304.25	42%
	Account Group Total:	259.50	6,695.75	16,000.00	16,000.00	9,304.25	42%
	Fund Total:	259.50					

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CITY OF BOULDER
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 24

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Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
2251 ANNEXATION PLANNING FEES							
410000 GENERAL GOVERNMENT							
411000 Planning & Research Services							
	350 Professional Services	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
	Account Total:	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
	Account Group Total:	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
	Fund Total:	0.00	0.00	10,000.00	10,000.00	10,000.00	0%
2386 MT DOC GRANTS							
470000 Housing and Community Development							
470330 SM Montana Grant							
	850 RLF Bank Charges	0.00	5.00	0.00	0.00	-5.00	0%
	Account Total:	0.00	5.00	0.00	0.00	-5.00	0%
	Account Group Total:	0.00	5.00	0.00	0.00	-5.00	0%
	Fund Total:	0.00	5.00	0.00	0.00	-5.00	0%
2752 Perpetual Care Expendable							
430000 Public Works							
430900 Cemetery Services							
	100 SALARIES, WAGES,	178.02	1,769.89	2,616.00	2,616.00	846.11	68%
	141 Unemployment Insurance	0.80	7.96	11.00	11.00	3.04	72%
	142 Workers' Compensation	2.92	31.09	43.00	43.00	11.91	72%
	143 Social Security	11.04	109.74	162.00	162.00	52.26	68%
	144 Medicare	2.58	25.67	38.00	38.00	12.33	68%
	147 P.E.R.S.	16.15	160.54	237.00	237.00	76.46	68%
	151 Supp Life	0.27	2.51	3.00	3.00	0.49	84%
	220 Operating Supplies	0.00	408.08	500.00	500.00	91.92	82%
	230 Repair and Maintenance Supplies	0.00	0.00	1,500.00	1,500.00	1,500.00	0%
	231 Gas, Oil, Diesel Fuel, Grease,	10.07	96.31	1,450.00	1,450.00	1,353.69	7%
	330 Publication, Subscriptions & Dues	0.00	0.00	75.00	75.00	75.00	0%
	331 Publication of Formal & Legal	0.00	0.00	75.00	75.00	75.00	0%
	340 Utility Services	16.42	139.75	400.00	400.00	260.25	35%
	350 Professional Services	0.00	3,163.50	5,000.00	5,000.00	1,836.50	63%
	533 Rental-Machinery and Equip	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
	590 Other Fixed Charges	0.00	7.50	0.00	0.00	-7.50	0%
	950 Construction on Capital Project	0.00	0.00	12,000.00	12,000.00	12,000.00	0%
	Account Total:	238.27	5,922.54	26,610.00	26,610.00	20,687.46	22%
	Account Group Total:	238.27	5,922.54	26,610.00	26,610.00	20,687.46	22%
	Fund Total:	238.27	5,922.54	26,610.00	26,610.00	20,687.46	22%

Fund Account Object	Committed	Committed	Original	Current	Available	%
	Current Month	YTD	Appropriation	Appropriation	Appropriation Committed	
2760 Swimming Pool						
460000 CULTURE AND RECREATION						
460445 Swimming Pool	208.40	13,319.23	25,000.00	25,000.00	11,680.77	53%
100 SALARIES, WAGES,	0.92	59.93	90.00	90.00	30.07	67%
141 Unemployment Insurance	3.44	199.72	332.00	332.00	132.28	60%
142 Workers' Compensation	12.76	824.41	1,229.00	1,229.00	404.59	67%
143 Social Security	2.98	192.80	288.00	288.00	95.20	67%
144 Medicare	18.90	183.38	300.00	300.00	116.62	61%
147 P.E.R.S.	43.20	388.76	519.00	519.00	130.24	75%
148 Health Insurance	0.32	3.04	4.00	4.00	0.96	76%
151 Supp Life	0.00	0.00	200.00	200.00	200.00	0%
213 Pool Tows	0.00	382.55	500.00	500.00	117.45	77%
220 Operating Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
222 Chemicals	0.00	0.00	300.00	300.00	300.00	0%
226 Clothing and Uniforms	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
230 Repair and Maintenance Supplies	0.00	0.00	50.00	50.00	50.00	0%
330 Publicity, Subscriptions & Dues	0.00	0.00	50.00	50.00	50.00	0%
331 Publication of Formal & Legal	0.00	0.00	400.00	400.00	200.00	50%
335 Membership & Registration Fees	65.25	2,379.83	4,500.00	4,500.00	2,120.17	53%
345 Telephone & Telegraph	7.93	125.95	35,000.00	35,000.00	34,874.05	0%
350 Professional Services	0.00	0.00	400.00	400.00	400.00	0%
370 Travel	0.00	0.00	700.00	700.00	700.00	0%
380 Training Services	0.00	0.00	550.00	550.00	-200.28	136%
510 Insurance	0.00	750.28	350.00	350.00	350.00	0%
513 Liability	0.00	0.00	13,000.00	13,000.00	13,000.00	0%
940 Machinery & Equipment	364.10	19,009.88	86,862.00	86,862.00	67,852.12	22%
Account Total:	364.10	19,009.88	86,862.00	86,862.00	67,852.12	22%
Account Group Total:	364.10	19,009.88	86,862.00	86,862.00	67,852.12	22%
Fund Total:	364.10	19,009.88	86,862.00	86,862.00	67,852.12	22%
2820 OLD GAS TAX APPORTIONMENT						
430000 Public Works						
430200 Road & Street Services						
220 Operating Supplies	0.00	1,290.00	0.00	0.00	-1,290.00	0%
369 Road and Street Maintenance	0.00	0.00	219,000.00	219,000.00	219,000.00	0%
533 Rental-Machinery and Equip	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
940 Machinery & Equipment	0.00	0.00	3,000.00	3,000.00	3,000.00	0%
Account Total:	0.00	1,290.00	227,000.00	227,000.00	225,710.00	1%
Account Group Total:	0.00	1,290.00	227,000.00	227,000.00	225,710.00	1%
Fund Total:	0.00	1,290.00	227,000.00	227,000.00	225,710.00	1%

CITY OF BOULDER
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 24

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Committed %
2821 BARSAA GAS TAX HB 473							
430000	Public Works						
430200	Road & Street Services						
	230 Repair and Maintenance Supplies	0.00	0.00	64,335.00	64,335.00	64,335.00	0%
	Account Total:	0.00	0.00	64,335.00	64,335.00	64,335.00	0%
	Account Group Total:	0.00	0.00	64,335.00	64,335.00	64,335.00	0%
	Fund Total:	0.00	0.00	64,335.00	64,335.00	64,335.00	0%
2865 DNRC GRANT							
430000	Public Works						
430500	Water Operating						
	940 Machinery & Equipment	0.00	0.00	125,000.00	125,000.00	125,000.00	0%
	Account Total:	0.00	0.00	125,000.00	125,000.00	125,000.00	0%
	Account Group Total:	0.00	0.00	125,000.00	125,000.00	125,000.00	0%
	Fund Total:	0.00	0.00	125,000.00	125,000.00	125,000.00	0%
2892 TSEP GRANTS COAL ENDOWMENT							
430000	Public Works						
430500	Water Operating						
	940 Machinery & Equipment	0.00	0.00	500,000.00	500,000.00	500,000.00	0%
	Account Total:	0.00	0.00	500,000.00	500,000.00	500,000.00	0%
	Account Group Total:	0.00	0.00	500,000.00	500,000.00	500,000.00	0%
	Fund Total:	0.00	0.00	500,000.00	500,000.00	500,000.00	0%
2990 ARPA FUNDS							
420000	PUBLIC SAFETY						
420400	Fire Protection & Control						
	940 Machinery & Equipment	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
	Account Total:	0.00	0.00	7,500.00	7,500.00	7,500.00	0%
420730	Emergency Services						
	940 Machinery & Equipment	0.00	1,069.74	60,000.00	60,000.00	58,930.26	2%
	Account Total:	0.00	1,069.74	60,000.00	60,000.00	58,930.26	2%
	Account Group Total:	0.00	1,069.74	67,500.00	67,500.00	66,430.26	2%
430000	Public Works						
430520	Water Facilities						
	350 Professional Services	13,675.50	85,558.09	251,000.00	251,000.00	165,441.91	34%
	Account Total:	13,675.50	85,558.09	251,000.00	251,000.00	165,441.91	34%
	Account Group Total:	13,675.50	85,558.09	251,000.00	251,000.00	165,441.91	34%

04/03/24
10:00:33

CITY OF BOULDER
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 3 / 24

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Report ID: B100C

Fund Account Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	Committed %
2990 ARPA FUNDS						
450000 Social and Economic Services						
450610 Day Care Centers	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
940 Machinery & Equipment	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
Account Total:	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
Account Group Total:	0.00	0.00	15,000.00	15,000.00	15,000.00	0%
460000 CULTURE AND RECREATION						
460440 Participant Recreation	0.00	3,313.48	10,000.00	10,000.00	6,686.52	33%
930 Improvements Other than Buildings	0.00	3,313.48	10,000.00	10,000.00	6,686.52	33%
Account Total:	0.00	3,313.48	10,000.00	10,000.00	6,686.52	33%
Account Group Total:	0.00	3,313.48	10,000.00	10,000.00	6,686.52	33%
Fund Total:	13,675.50	89,941.31	343,500.00	343,500.00	253,558.69	26%
5210 WATER UTILITY						
430000 Public Works						
430520 Water Facilities						
100 SALARIES, WAGES,	5,064.88	47,961.88	75,336.00	75,336.00	27,374.12	64%
141 Unemployment Insurance	22.81	215.85	339.00	339.00	123.15	64%
142 Workers' Compensation	83.23	854.69	1,246.00	1,246.00	391.31	69%
143 Social Security	310.63	2,873.48	4,563.00	4,563.00	1,689.52	63%
144 Medicare	72.67	672.07	1,067.00	1,067.00	394.93	63%
147 P.E.R.S.	459.38	4,349.55	6,833.00	6,833.00	2,483.45	64%
148 Health Insurance	885.58	7,301.08	7,949.00	7,949.00	647.92	92%
151 Supp Life	6.83	61.50	82.00	82.00	20.50	75%
220 Operating Supplies	5,110.63	34,011.93	45,000.00	45,000.00	10,988.07	76%
230 Repair and Maintenance Supplies	0.00	111.95	10,000.00	10,000.00	9,888.05	1%
231 Gas, Oil, Diesel Fuel, Grease,	253.66	2,408.57	8,700.00	8,700.00	6,291.43	28%
240 Tools	0.00	0.00	2,500.00	2,500.00	2,500.00	0%
311 Postage	0.00	0.00	350.00	350.00	350.00	0%
330 Publicity, Subscriptions & Dues	0.00	0.00	3,500.00	3,500.00	3,500.00	0%
335 Membership & Registration Fees	0.00	30.00	100.00	100.00	70.00	30%
340 Utility Services	2,505.18	21,953.26	38,000.00	38,000.00	16,046.74	58%
350 Professional Services	1,303.75	37,781.45	205,000.00	205,000.00	167,218.55	18%
370 Travel	0.00	0.00	3,500.00	3,500.00	3,500.00	0%
510 Insurance	0.00	7,502.80	3,500.00	3,500.00	-4,002.80	214%
513 Liability	0.00	0.00	6,000.00	6,000.00	6,000.00	0%
533 Rental-Machinery and Equip	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
545 State Water Users Fee	0.00	1,112.00	1,300.00	1,300.00	188.00	86%
590 Other Fixed Charges	0.00	45.00	150.00	150.00	105.00	30%
940 Machinery & Equipment	0.00	0.00	30,000.00	30,000.00	30,000.00	0%
Account Total:	16,079.23	169,247.06	460,015.00	460,015.00	290,767.94	37%

Fund Account Object Committed Current Month Committed YTD Original Appropriation Current Appropriation Available Appropriation Committed %

5210 WATER UTILITY

430570 Water Customer Accounting & Collection

100 SALARIES, WAGES,	1,067.53	21,353.44	35,893.00	35,893.00	14,539.56	59%
141 Unemployment Insurance	4.80	96.06	161.00	161.00	64.94	60%
142 Workers' Compensation	3.14	68.79	105.00	105.00	36.21	66%
143 Social Security	65.16	1,314.80	2,219.00	2,219.00	904.20	59%
144 Medicare	15.24	307.45	519.00	519.00	211.55	59%
147 P.E.R.S.	96.83	1,936.80	3,255.00	3,255.00	1,318.20	60%
148 Health Insurance	288.00	2,592.00	9,248.00	9,248.00	6,656.00	28%
151 Supp Life	2.24	34.71	49.00	49.00	14.29	71%
220 Operating Supplies	0.00	77.72	750.00	750.00	672.28	10%
311 Postage	101.50	1,673.21	1,950.00	1,950.00	276.79	86%
330 Publicity, Subscriptions & Dues	56.83	327.31	725.00	725.00	397.69	45%
350 Professional Services	576.00	10,529.84	30,000.00	30,000.00	19,470.16	35%
370 Travel	0.00	0.00	500.00	500.00	500.00	0%
805 Refund of Overpayments	0.00	0.00	300.00	300.00	300.00	0%
Account Total:	2,277.27	40,312.13	85,674.00	85,674.00	45,361.87	47%
Account Group Total:	18,356.50	209,559.19	545,689.00	545,689.00	336,129.81	38%
Fund Total:	18,356.50	209,559.19	545,689.00	545,689.00	336,129.81	38%

5310 SEWER UTILITY

430000 Public Works

430620 Sewer Facilities

100 SALARIES, WAGES,	5,064.72	47,953.73	75,336.00	75,336.00	27,382.27	64%
141 Unemployment Insurance	22.81	215.83	339.00	339.00	123.17	64%
142 Workers' Compensation	83.23	854.52	1,246.00	1,246.00	391.48	69%
143 Social Security	310.62	2,872.98	4,563.00	4,563.00	1,690.02	63%
144 Medicare	72.67	671.90	1,067.00	1,067.00	395.10	63%
147 P.E.R.S.	459.37	4,348.81	6,833.00	6,833.00	2,484.19	64%
148 Health Insurance	885.58	7,300.57	7,949.00	7,949.00	648.43	92%
151 Supp Life	6.83	61.50	82.00	82.00	20.50	75%
220 Operating Supplies	1,968.73	13,259.81	25,000.00	25,000.00	11,740.19	53%
230 Repair and Maintenance Supplies	0.00	1,491.29	25,000.00	25,000.00	23,508.71	6%
231 Gas, Oil, Diesel Fuel, Grease,	299.98	2,886.05	8,700.00	8,700.00	5,813.95	33%
240 Tools	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
330 Publicity, Subscriptions & Dues	0.00	0.00	1,300.00	1,300.00	1,300.00	0%
340 Utility Services	2,841.31	22,986.68	37,000.00	37,000.00	14,013.32	62%
350 Professional Services	8,469.57	54,707.86	45,000.00	45,000.00	-9,707.86	122%
370 Travel	0.00	0.00	500.00	500.00	500.00	0%
450 Raw Materials	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
510 Insurance	0.00	11,254.20	5,700.00	5,700.00	-5,554.20	197%
513 Liability	0.00	0.00	5,300.00	5,300.00	5,300.00	0%
533 Rental-Machinery and Equip	0.00	0.00	5,000.00	5,000.00	5,000.00	0%
590 Other Fixed Charges	0.00	52.50	1,600.00	1,600.00	1,547.50	3%
940 Machinery & Equipment	0.00	0.00	50,000.00	50,000.00	50,000.00	0%
Account Total:	20,485.42	170,918.23	317,515.00	317,515.00	146,596.77	54%

Fund Account Object	Committed Current Month	YTD	Original Appropriation	Current Appropriation	Available Appropriation	%
5310 SEWER UTILITY						
430670 Sewer Customer Accounting & Collection						
100 SALARIES, WAGES,	1,067.53	21,353.45	35,893.00	35,893.00	14,539.55	59%
141 Unemployment Insurance	4.80	96.06	161.00	161.00	64.94	60%
142 Workers' Compensation	3.14	68.79	105.00	105.00	36.21	66%
143 Social Security	65.16	1,314.80	2,219.00	2,219.00	904.20	59%
144 Medicare	15.24	307.45	519.00	519.00	211.55	59%
147 P.E.R.S.	96.83	1,936.80	3,255.00	3,255.00	1,318.20	60%
148 Health Insurance	288.00	2,592.00	9,248.00	9,248.00	6,656.00	28%
151 Supp Life	2.24	34.71	49.00	49.00	14.29	71%
220 Operating Supplies	0.00	77.71	500.00	500.00	422.29	16%
311 Postage	101.50	1,673.21	2,500.00	2,500.00	826.79	67%
330 Publicity, Subscriptions & Dues	56.84	174.38	700.00	700.00	525.62	25%
345 Telephone & Telegraph	0.00	0.00	1,000.00	1,000.00	1,000.00	0%
350 Professional Services	1,576.00	15,529.89	35,000.00	35,000.00	19,470.11	44%
370 Travel	0.00	0.00	500.00	500.00	500.00	0%
805 Refund of Overpayments	0.00	0.00	300.00	300.00	300.00	0%
Account Total:	3,277.28	45,159.25	91,949.00	91,949.00	46,789.75	49%
490000 DEBT SERVICE						
490101 General Obligation Bonds #1						
610 Principal	0.00	97,696.00	146,544.00	146,544.00	48,848.00	67%
Account Total:	0.00	97,696.00	146,544.00	146,544.00	48,848.00	67%
490102 General Obligation Bonds #2						
610 Principal	0.00	7,120.00	10,680.00	10,680.00	3,560.00	67%
Account Total:	0.00	7,120.00	10,680.00	10,680.00	3,560.00	67%
Account Group Total:	0.00	104,816.00	157,224.00	157,224.00	52,408.00	67%
Fund Total:	23,762.70	320,893.48	566,688.00	566,688.00	245,794.52	57%
5510 AMBULANCE						
420000 PUBLIC SAFETY						
420730 Emergency Services Ambulance						
100 SALARIES, WAGES,	2,133.44	27,311.84	37,401.00	37,401.00	10,089.16	73%
141 Unemployment Insurance	9.60	122.93	169.00	169.00	46.07	73%
142 Workers' Compensation	120.36	1,345.90	1,990.00	1,990.00	644.10	68%
143 Social Security	132.14	1,692.19	2,318.00	2,318.00	625.81	73%
144 Medicare	30.91	395.79	542.00	542.00	146.21	73%
147 P.E.R.S.	193.50	1,936.05	3,307.00	3,307.00	940.95	72%
148 Health Insurance	36.00	323.92	432.00	432.00	108.08	75%
151 Supp Life	5.88	55.14	74.00	74.00	18.86	75%
220 Operating Supplies	1,982.33	19,269.26	13,000.00	13,000.00	-6,269.26	148%
230 Repair and Maintenance Supplies	0.00	0.00	2,000.00	2,000.00	2,000.00	0%
231 Gas, Oil, Diesel Fuel, Grease,	108.02	1,204.75	3,000.00	3,000.00	1,795.25	40%
330 Publicity, Subscriptions & Dues	0.00	0.00	300.00	300.00	300.00	0%
340 Utility Services	174.75	1,920.86	2,000.00	2,000.00	79.14	96%
350 Professional Services	148.62	4,063.13	8,575.00	8,575.00	4,511.87	47%

Fund Account	Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
5510 AMBULANCE							
373	Lodging Costs	950.00	8,550.00	10,450.00	10,450.00	1,900.00	82%
380	Training Services	0.00	3,072.38	5,000.00	5,000.00	1,927.62	61%
510	Insurance	0.00	3,001.12	1,500.00	1,500.00	-1,501.12	200%
513	Liability	0.00	0.00	600.00	600.00	600.00	0%
590	Other Fixed Charges	0.00	404.88	500.00	500.00	95.12	81%
805	Refund of Overpayments	0.00	549.60	500.00	500.00	-49.60	110%
810	Losses (Bad debt expense -	0.00	0.00	500.00	500.00	500.00	0%
940	Machinery & Equipment	0.00	6,752.66	20,000.00	20,000.00	13,247.34	34%
	Account Total:	6,025.55	82,402.40	114,158.00	114,158.00	31,755.60	72%
	Account Group Total:	6,025.55	82,402.40	114,158.00	114,158.00	31,755.60	72%
	Fund Total:	6,025.55	82,402.40	114,158.00	114,158.00	31,755.60	72%
7120 FIRE RELIEF AGENCY FUND							
420000 PUBLIC SAFETY							
420400 Fire Protection & Control							
540 Special Assessments							
	Account Total:	0.00	0.00	1,950.00	1,950.00	1,950.00	0%
	Account Group Total:	0.00	0.00	1,950.00	1,950.00	1,950.00	0%
	Fund Total:	0.00	0.00	1,950.00	1,950.00	1,950.00	0%
	Grand Total:	86,984.18	1,117,688.14	3,253,743.00	3,253,743.00	2,136,054.86	34%

JV NUMBER

Fund	Account	Debit Amount	Credit Amount
JV: UB 940 Billing JV			
5210	122000	25151.32	
5210	343022		25151.32
	Subtotal of Charges for Fund 5210:	25151.32	25151.32
5310	122000	34709.96	
5310	343031		34709.96
	Subtotal of Charges for Fund 5310:	34709.96	34709.96
	Total Debits and Credits:	59861.28	59861.28

Net Charges:**59861.28**

ADJUSTMENTS

For Postdate from 03/01/2024 to 03/31/2024 Ordered by ADJUSTMENT NUMBER from AP and Year 3 - 2024

11:03:38 - 04/03/2024

JOURNAL - Specific
Type

ALL ADJUSTMENT NUMBERS
ALL ACCOUNTS

ADJUSTMENT TYPES:

ANNUAL STATE FEE BAD DEBT BAL TRANSFER FROM BAL TRANSFER TO
BILLING CORRECTION DEFERRAL LIEN MANUAL DISTRIBUTE NO ADJUSTMENT
TYPE NSF FEE OVERPAYMENT PAY PLAN PAYMENT CORRECTION PRORATE
CORRECTIONS RE-INSTATE CHARGES RE-READ SERVICE CHARGE TURN OFF
TURN ON TURN ON/OFF WATER LEAK ADJ

Adjustment Number	Customer Name	Account	Route - Meter	Type	Post Date
Description	Service			Amount	
22589	BOULDER HARDWARE	002-00	01-00490		
ADJUSTMENT (Balance Transfer)	WATER			34.16	03/11/2024
ADJUSTMENT (Balance Transfer)	SEWER			47.84	03/11/2024
COMMENTS:				Subtotal for Account 002-00 :	82.00
22590	HARDWARE HANK	002-01	01-00490.01		
ADJUSTMENT (Balance Transfer)	WATER			-34.16	03/11/2024
ADJUSTMENT (Balance Transfer)	SEWER			-47.84	03/11/2024
COMMENTS:				Subtotal for Account 002-01 :	-82.00
22591	BOULDER HARDWARE	003-02	01-01955.02		
ADJUSTMENT (Balance Transfer)	WATER			8.92	03/11/2024
COMMENTS:				Subtotal for Account 003-02 :	8.92
22592	HARDWARE HANK	003-01	01-01955.01		
ADJUSTMENT (Balance Transfer)	WATER			-8.92	03/11/2024
COMMENTS:				Subtotal for Account 003-01 :	-8.92
22593	FAMILY DOLLAR INC.	636-00	01-01352		
ADJUSTMENT	WATER			487.31	03/15/2024
COMMENTS: Adjusted water charges for 1 inch meter provided to Family Dollar by the City of Boulder. 03/15/2024 rp				Subtotal for Account 636-00 :	487.31
22594	SAYLER JOSHUA AND RONNIE	434-00	01-02230		
ADJUSTMENT (Balance Transfer)	WATER			68.32	03/18/2024
ADJUSTMENT (Balance Transfer)	SEWER			95.68	03/18/2024
COMMENTS: purchased property from Robin 03/18/2024 transferred balance to new owners. rp				Subtotal for Account 434-00 :	164.00
22595	SAYLER, ROBIN	434-02	01-02230.01		
ADJUSTMENT (Balance Transfer)	WATER			-68.32	03/18/2024
ADJUSTMENT (Balance Transfer)	SEWER			-95.68	03/18/2024
COMMENTS: purchased property from Robin 03/18/2024 transferred balance to new owners. rp				Subtotal for Account 434-02 :	-164.00
22596	TANNER, BRIAN AND TAUTIANA	133-00	01-00230		
ADJUSTMENT (Balance Transfer)	WATER			68.32	03/20/2024
ADJUSTMENT (Balance Transfer)	SEWER			95.68	03/20/2024
COMMENTS:				Subtotal for Account 133-00 :	164.00

UTILITY BILLING SYSTEM Report ID: 1086

CITY OF BOULDER

ADJUSTMENTS

For Postdate from 03/01/2024 to 03/31/2024 Ordered by ADJUSTMENT NUMBER from AP and Year 3 - 2024

11:03:38 - 04/03/2024

JOURNAL - Specific
Type

ALL ADJUSTMENT NUMBERS
ALL ACCOUNTS

ADJUSTMENT TYPES:

ANNUAL STATE FEE BAD DEBT BAL TRANSFER FROM BAL TRANSFER TO
BILLING CORRECTION DEFERRAL LIEN MANUAL DISTRIBUTE NO ADJUSTMENT
TYPE NSF FEE OVERPAYMENT PAY PLAN PAYMENT CORRECTION PRORATE
CORRECTIONS RE-INSTATE CHARGES RE-READ SERVICE CHARGE TURN OFF
TURN ON TURN ON/OFF WATER LEAK ADJ

Adjustment Number	Customer Name	Account	Route - Meter	Type	Post Date
Description	Service			Amount	
22597	RGR PROPERTIES	133-02	01-00230.01		
ADJUSTMENT (Balance Transfer)	WATER			-68.32	03/20/2024
ADJUSTMENT (Balance Transfer)	SEWER			-95.68	03/20/2024
COMMENTS:			Subtotal for Account 133-02	:	-164.00
22598	STECKLER, SHERI	211-00	01-01570		
ADJUSTMENT (Balance Transfer)	WATER			34.16	03/21/2024
ADJUSTMENT (Balance Transfer)	SEWER			47.84	03/21/2024
COMMENTS:			Subtotal for Account 211-00	:	82.00
22599	SPAULDING, CULLEN AND MICHELLE	211-05	01-01570.04		
ADJUSTMENT (Balance Transfer)	WATER			-34.16	03/21/2024
ADJUSTMENT (Balance Transfer)	SEWER			-47.84	03/21/2024
COMMENTS:			Subtotal for Account 211-05	:	-82.00
22601	POPEJOY, TIM AND SANDRA	227-00	01-02275		
ADJUSTMENT	WATER			-34.16	03/28/2024
ADJUSTMENT	SEWER			-47.84	03/28/2024
COMMENTS: Mrs. Popejoy requested transfer of \$82 from her other account to account 227. 03/28/2024 RP			Subtotal for Account 227-00	:	-82.00
22602	POPEJOY, TIM AND SANDRA	194-00	01-02330		
ADJUSTMENT	WATER			34.16	03/28/2024
ADJUSTMENT	SEWER			47.84	03/28/2024
COMMENTS: Transferred to other Popejoy account per Mrs. Popejoy. 03/28/2024 RP			Subtotal for Account 194-00	:	82.00

Grand Total of Adjustments: 487.31

UTILITY BILLING SYSTEM Report ID: 1051

CITY OF BOULDER

COLLECTIONS

All collections for Postdate from 03/01/2024 to 03/31/2024

11:05:07 - 04/03/2024

HISTORY

ALL RECEIPT NUMBERS

Service	Cash	Check	Lock-Box	Credit	Payment
WATER	885.47	12905.13		8277.95	
					22068.55
					TOTAL RECEIPTS FOR WATER
SEWER	1157.32	17908.67		11500.70	
					30566.69
					TOTAL RECEIPTS FOR SEWER
STATE FEE		8.00		7.00	
					15.00
					TOTAL RECEIPTS FOR STATE FEE
OVERPAYMENT		747.01		68.00	
					815.01
					TOTAL RECEIPTS FOR OVERPAYMENT
					Total Cash: 2042.79
					Total Checks: 31568.81
					Total Lock Box: 0.00
					Total Credit: 19853.65
					Grand Total of Collections: 53465.25

ALL ACCOUNTS
Primary Accounts Only

SECTIONS: ALL

Service	Balance	Past Due 30+	Past Due 60+	Past Due 90+	Past Due 120+
WATER	30708.20	4947.31	1440.67	609.01	461.39
SEWER	40810.20	5930.95	1425.11	557.04	347.31
STATE FEE	12.00	12.00	12.00	12.00	
MISC FEES					
OVERPAYMENT	-4395.07				

Total Balance: 67135.33
Current Balance: 56245.07
Total Past Due 30+: 10890.26
Total Past Due 60+: 2877.78
Total Past Due 90+: 1178.05
Total Past Due 120+: 808.70

RECEIPT ITEMS
ACCOUNTING

All collections for Postdate from 03/01/2024 to 03/31/2024
ALL TRANSACTION NUMBERS

15:18:21 - 04/03/2024

MISC RECEIPT ITEMS: AMB-COLLEC AMBULANCE COLLECTIONS

BATCHES: ALL

Code	Description	Amount
AMB-COLLEC	AMBULANCE COLLECTIONS	3133.31
Net Cash Receipts:		3133.31

As your SD38 Senator, Becky BEARD will continue to work for:

- ✓ Accountable & Affordable Government
- ✓ Educational Opportunities
- ✓ Infrastructure Priorities
- ✓ Job Development
- ✓ Second Amendment

*If you agree with these priorities, and want them voiced on behalf of you and your family, please elect **Becky BEARD** as your SD38 Senator.*

Becky BEARD for SD 38
PO Box 85
Elliston MT 59728

Please elect Becky BEARD,
Senate District 38 in 2024!



Working for Montana's fiscal and social conservative values by advocating for:

Smaller Government

Educational Opportunities

Infrastructure Priorities

Job Development

2nd Amendment



Paid for by Becky Beard for SD 38, PO Box 85,
Elliston MT 59728 (Alden Beard, Treasurer)

e-mail: becky4SD38@blackfoot.net

Telephone: 479-3048

BEARD'S background

Becky Beard represents five generations of family living in Montana. Originally from Central Montana, she spent a good deal of her childhood there and in the Missouri River Breaks country. She relocated with her family to Helena in the early 1970s.

Becky's family history and their generational experiences -- from the grit of grandparents who homesteaded in the Breaks, surviving at times with the meager sustenance of "bastard bites" while tending cattle; from a grandparent who arrived by train with nothing but a saddle; and from another who arrived as a widow in Central Montana with her young children -- instill self reliance and accountability and are the fabric in which her life is woven.

Becky has served in the Montana Legislature since 2017, first as a citizens' representative to the people residing in House District 80 -- parts of Lewis and Clark and Powell Counties, then during the 68th Session as Senator in SD40. There she was assigned to the Senate Taxation, Public Health, Welfare and Safety, and Highways and Transportation Committees. She currently serves as Chair of the Revenue Interim Committee, and is a participant on the Land Classification Study Working Group. Standing firm with her campaign platform, her votes during the past four Sessions reflect fiscal and social conservative values. She will continue to push for smaller, more accountable state government.

BEARD'S volunteerism

- Trustee, Eastgate Village Homeowners Association, 1983
- Presenter, Montana Rural Water Systems, Inc., 2008 and 2009
- Leader, Girl Scouts of Montana, 2009 - 2011
- Trustee, Elliston School District No. 27, Powell County, 2014 through 2016
- Volunteer, prison ministry, 2019

BEARD'S experience

- Montana Senate, 2023-Current
- Montana House of Representatives, 2017-22
- MT Manufacturing Extension Center Advisory Board, 2024 -
- Energy Policy Planning, University of ID, 2021
- Rocky Mountain Stockgrowers Association - Associate Member
- Montana Rural Water Systems, Inc. - Associate Member (1997 - 2020)
- National Rifle Association - Member
- Water, Wastewater and Solid Waste Action Coordinating Team (WASACT) - Non-agency Participant (1997 - 2020)
- U.S. Department of Commerce International Trade Administration, Boise Office, District Export Council - Appointment, 1994
- Small Business Owner

BEARD'S endorsements

- Montana Chamber of Commerce
- Montana Shooting Sports Association
- Montana Family Foundation - 100%
- Americans for Prosperity - 99%
- American Conservative Union/CPAC - 94%
- NRA/PVF "A" Rating

Becky BEARD . . . working for conservative fiscal and social values!



Boulder Area Chamber of Commerce - **BOARD MEETING AGENDA**

Tuesday, April 9, 2024 Noon - Boulder's City Hall

Zoom Meeting ID: 821 865 2170 PW (if needed): 2G89hv

1. Call meeting to order:
2. Attendance & Introductions
 - Present:
 - Absent:
 - Membership:
 - Guests:
3. Approval of meeting minutes from: March 19, 2024
4. Financial reports (distributed via email):
 - Balance sheet, P&L, Checkbook reconciliations from most recent monthend
 - BACC checkbook balance from: \$14,833.91
 - BTAC Marketing checking account balance: \$4,973.20
 - ReImagine Boulder checking account balance: \$1,780.62
 - BACC petty cash balance (see Balance Sheet)
 - Admin notes: the Boulder phone book has the Chamber's "Mission" statement noted. Review that statement from time to time.
5. Business:
 - Event committee reports:
 - City Wide Garage/Yard Sale (June 15) - information is posted on website.
 - Phone book 2024/25 - (Pat) review advertising rates.
 - Farmers Market (July thru September)
 - Car Show (August 24) - sponsorship plaques, confirm price.
 - Music Festival (September 16)
 - Bazaar (November 18)
 - Other ad hoc committees:
 - BTAC - Jan Z
 - ReImagine Boulder - Mechele A
 - Hospitality - After Hours April 17, city hall, 5:30pm - Kerri K
6. Board open discussion:
 - Update: Steering Committee for Community Grant?
 - Main Street Montana: update
7. Next meeting - Tuesday, May 14, 2024
 - Agenda items:
8. Adjourn:

2024 Board of Directors:

◆Bruce Binkowski (term expires 12/2026) ◆Patricia Lewis (term expires 12/2025) ◆Connie Grenz, pending (term expires 12/2025)
◆Kerri Kumasaka (term expires 12/2024) ◆Mechele Anderson (term expires 12/2025)

STAHLY ENGINEERING & ASSOCIATES, INC.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, entered into on **April 15th, 2024** by **City of Boulder** (hereafter "CLIENT"), located at **304 N.Main St, PO Box 68, Boulder, MT, 59632**, and **Stahly Engineering & Associates, Inc.** (hereafter "CONSULTANT"), located at: **3530 Centennial Drive, Helena, MT 59601**, is hereby described as follows:

A. Project Description (hereafter the "Project"):

Boulder River Trail – Easement Exhibit

B. CONSULTANT will perform professional services for CLIENT as follows:

Retrace property boundaries on the ground pertinent to creating an easement exhibit for the trail corridor depicted on the Stahly Engineering 'Boulder River Trail' prepared for the City of Boulder and dated 7/24/20.

Proposal provides for all labor, travel, and equipment expense to prepare easement exhibit in pdf format. Proposal assumes city staff will prepare easement documentation, perform any landowner coordination needed, and record the final easement documents.

C. CLIENT will compensate CONSULTANT for services as follows:

\$5,000.00 on a lump sum basis, using Professionally Discounted Labor Rates

NOTE: Invoices are due upon receipt. Invoices are sent out once a month (on or about the 10th) for work performed during the invoice period (basically the prior month). A late payment FINANCE CHARGE will be charged at the periodic rate of 1.5% per month (or the maximum allowed by law) on any balance remaining unpaid 30 days after the date of the invoice.

Signature below by CLIENT signifies CLIENT's understanding, agreement and acceptance of this Agreement and that signatory below is authorized to sign this Agreement.

CONSULTANT:

By: Clint Smith

Name: Clint Smith

Title: Helena Regional Manager

Project Manager/Contact: Nicholas Fish, PLS

CLIENT:

By: _____

Name: _____

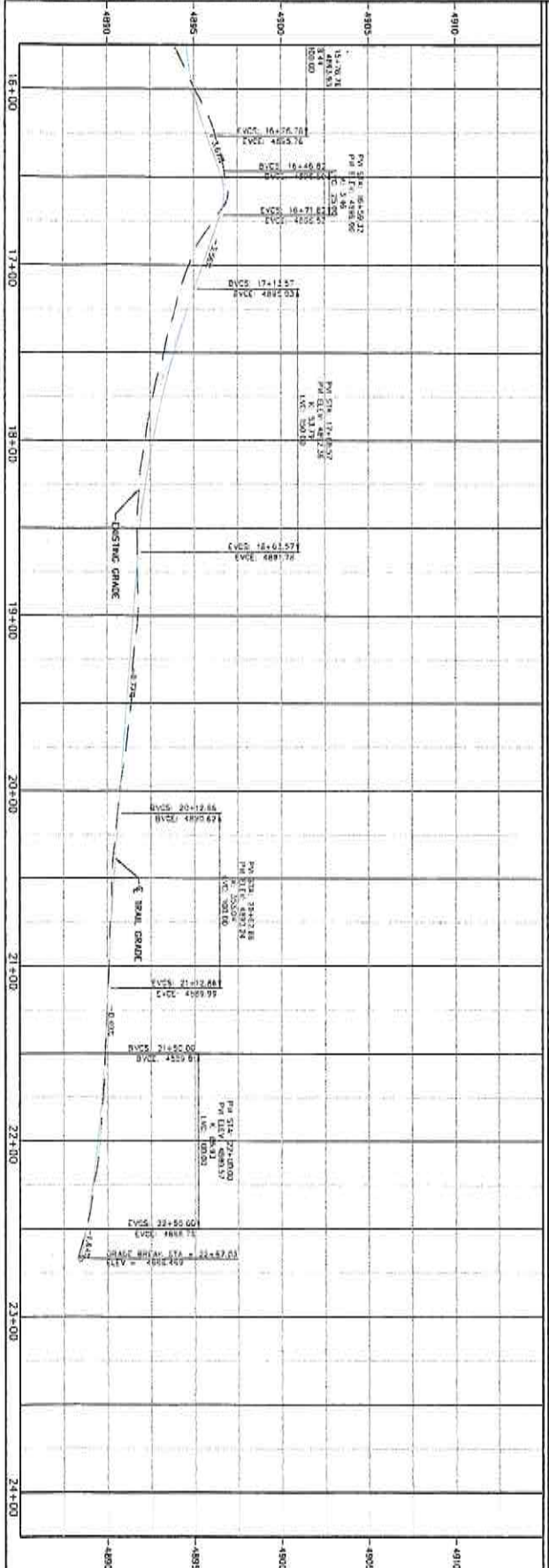
Title: _____

Email Address: _____

By signing this Agreement, Client assents to the terms and conditions set forth above and on the reverse side hereof.

TERMS AND CONDITIONS

1. Amendments. Client, without invalidating this Agreement, may request changes within the general scope of the Services required by this Agreement by amending or adding to the Services to be performed and any such changes in the Services shall be performed subject to this Agreement Upon receiving Client's request, Consultant shall return to Client a proposal setting forth an adjustment to the Services and cost estimate or fee to represent the value of the requested changes. Consultant will perform additional services after receiving written approval from Client accepting the proposal.
2. Relationship of Parties. Consultant and its employees, agents, affiliates and subcontractors shall act solely as independent contractors in performing services under this Agreement. Except as specifically provided in this Agreement, Consultant shall have no right or authority to act for Client and will not enter into any contract or other agreement or incur any debt, liability or obligation of any nature in the place of, or on behalf of, Client. Consultant, its employees, agents, affiliates and subcontractors shall not be considered agents or employees of Client. Reliance upon the Services provided under this Agreement are limited to Client and any third party reliance that may be available is contingent upon written agreement executed by Consultant and upon the full execution by the third party of a letter of understanding provided by Consultant. Client acknowledges that the Services provided under this Agreement shall in no way be construed, designed, or intended to be relied upon as legal advice or interpretation.
3. Reuse of Documents. All documents, including Drawings and Specifications provided or furnished by Consultant pursuant to this Agreement are instruments of service in respect of the Project, and Consultant shall retain an ownership and property interest therein (including the right of reuse by and at the discretion of Consultant) whether or not the Project is completed. Client may make and retain copies for information and reference in connection with the use and occupancy of the Project by Client; however, such documents are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project and is prohibited. Client shall not give or sell drawings or specifications furnished by Consultant to any other party. Consultant may release electronic files generated during its work to client, providing client signs release of liability statement.
4. Standard of Care. The standard of care for all professional engineering and surveying and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of Consultants' profession practicing under similar conditions at the same time and in the same locality. Consultant makes no warranties or guarantees, express or implied, under this Agreement or otherwise, in connection with Consultant's services.
5. Cost Estimates. Any opinion of probable costs prepared by the Consultant represents its judgment as a design professional and is supplied for general guidance of the Client. Because Consultant has no control over the cost of labor and materials, or over competitive bidding or market conditions, the Consultant does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to the Client.
6. Insurance. In addition to any other insurance which Consultant may choose to carry, Consultant shall at its sole expense, maintain in effect during the performance of the Services under this Agreement insurance coverage's as follows: Workers Compensation, as required by state law; General Liability and Automobile Liability with a combined single limit of \$1,000,000 per occurrence; Professional Liability, \$1,000,000 for claims made against Consultant for negligent errors or omissions in performance of services hereunder. Consultant shall deliver to Client certificates of insurance, if requested by Client.
7. Indemnification. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless Client, Client's officers, directors, partners, employees and agents from and against any and all claims, costs, losses and damages (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Consultant or Consultant's officers, directors, partners, employees, agents in the performance and furnishing of Consultant's services under this Agreement. To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant, Consultant's officers, directors, partners, employees and agents from and against any and all claims, costs, losses and damages (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of Client or Client's officers, directors, partners, employees, agents with respect to this Agreement or the Project.
8. Limitation of Liability. Client hereby agrees, to the fullest extent permitted by law, that Consultant's total liability to Client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project of this Agreement from any cause or causes, including, but not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract, or otherwise, will not exceed (i) the total compensation received by Consultant under this Agreement, or (ii) \$50,000 whichever is the lesser amount.
9. Termination. This Agreement may be terminated by either party upon written notice in the event of failure by the other party to perform in accordance with the terms hereof. Unpaid invoice(s) 60 days outstanding shall be considered failure of performance by Client and grounds for termination by Consultant. Consultant may terminate the Agreement if Consultant believes that it is being requested by Client to furnish or perform services contrary to Consultant's responsibilities as a licensed professional; or if Consultant's services for engineering or surveying are delayed or suspended for more than sixty days for reasons beyond Consultant's control. The Client or Consultant may terminate this Agreement for convenience, effective upon receipt of written notice by either party. In the event of termination, Consultant shall be paid for services performed up to the termination notice date plus reasonable termination and project closeout expenses. Consultant shall have no liability to Client on account of termination. In the event Consultant is required to seek the services of an attorney with regard to default of client in performance of this agreement or in the event of Client's nonpayment of fees and costs, the prevailing party shall be entitled to recover from the losing party all costs and attorney's fees incurred.
10. Survival. All express representations, indemnifications, or limitations of liability made in or given in the Agreement will survive the completion of all services of Consultant under this Agreement or the termination of the Agreement for any reason.
11. Severability. Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Client and Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.



STAHLY ENGINEERING & ASSOCIATES

2223 HENDRIX AVE
 BOULDER, CO 80501
 PHONE: (303) 440-4000
 FAX: (303) 440-4002
 WWW.STAHLY.COM

3030 QUINNVALE DR
 BOULDER, CO 80501
 PHONE: (303) 440-4000
 FAX: (303) 440-4002
 WWW.STAHLY.COM

DATE: 1/26/20
 DRAWN BY: JTB
 CHECKED BY: JTB

BOULDER RIVER TRAIL

CITY OF BOULDER

NO.	DATE	BY	DESCRIPTION
1			
2			

NO.	DATE	BY	DESCRIPTION
1			
2			

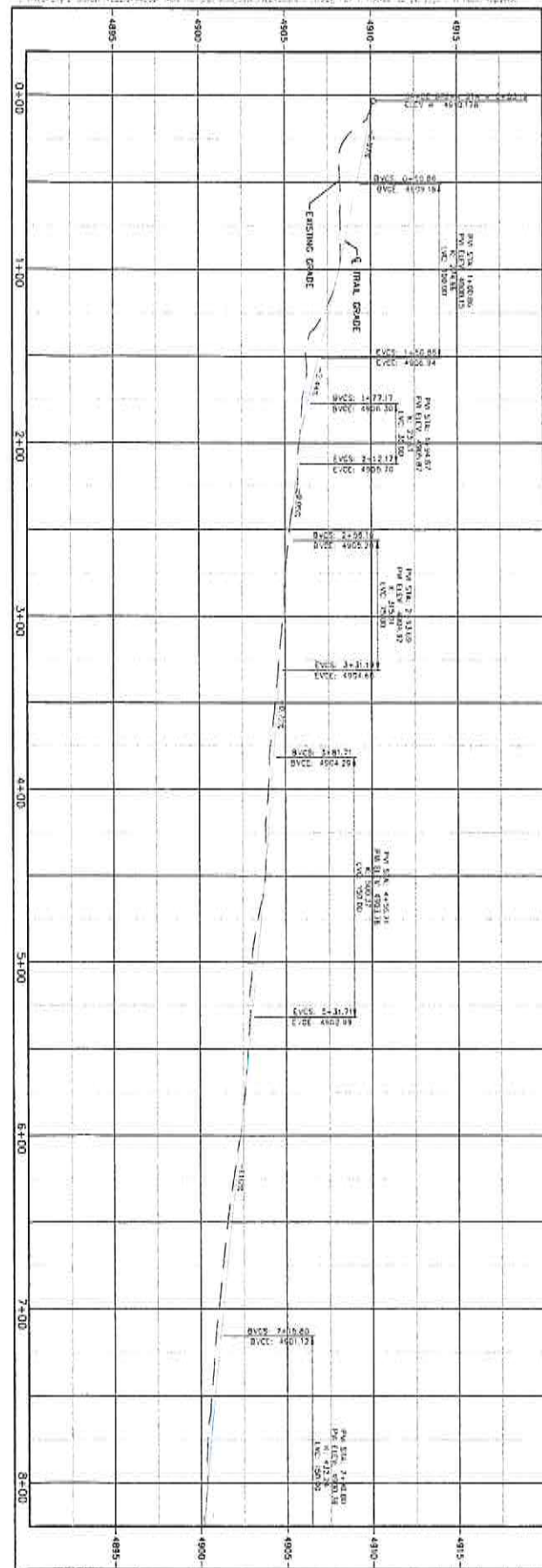
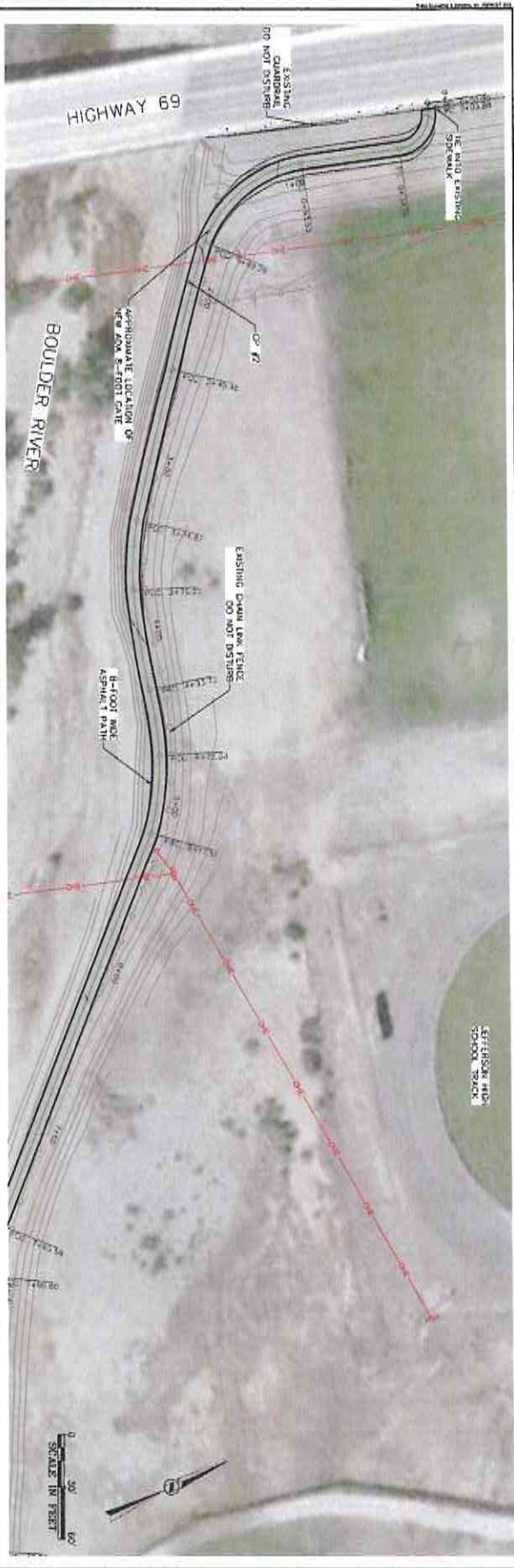
PLAN & PROFILE

SCALE: 1" = 40'

DATE: 1/26/20

BY: JTB

C1.4



STAHLY ENGINEERING & ASSOCIATES
PROFESSIONAL ENGINEERS & SURVEYORS
 2223 NORTH 144th AVE
 SUITE 100
 BELLINGHAM, WA 98225
 PH: (360) 836-4225
 FAX: (360) 836-4225
 WWW.STAHLY-ENG.COM

ISSUED FOR PERMIT
 DATE: 1/27/20
 DRAWN BY: JTB
 CHECKED BY: JTB
 PROJECT: BOULDER RIVER TRAIL
 SHEET: 1/27/20

BOULDER RIVER TRAIL
CITY OF BOULDER

PLAN & PROFILE

SHEET **C12**



STAHLY
ENGINEERING
& ASSOCIATES
PROFESSIONAL
ENGINEERS &
SURVEYORS

3222 UPTOWN AVE.
SUITE 200
DENVER, CO 80202
TEL: 303.733.1100
FAX: 303.733.1101
WWW.STAHLY.COM

2020 CITY OF BOULDER
PROJECT NO. 2019-001
PROJECT NAME: BOULDER RIVER TRAIL
PROJECT LOCATION: BOULDER, CO

DATE: 7/27/20
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CONSTRUCTION NOTES

- THE LOCATION OF EXISTING UNDERGROUND UTILITIES AND/OR FACILITIES ARE DEPICTED BASED ON RECORD DRAWINGS AND FIELD SURVEY. CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES AND/OR FACILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE ACCURACY OF THIS INFORMATION. IN THE EVENT OF ANY DISCREPANCY, THE CONTRACTOR IS RESPONSIBLE FOR LOCATING, OR HAVING LOCATED, ALL UNDERGROUND FACILITIES SHOWN OR INDICATED IN THE PLANS AND/OR RECORD DRAWINGS. CONTRACTOR SHALL USE EXTENSIVE COUNTRYSIDE EXCAVATING NEAR UNDERGROUND FACILITIES.
- ANY DAMAGE TO ABOVE OR BELOW GROUND UTILITIES AND/OR FACILITIES SHALL BE IMMEDIATELY REPORTED TO THE UTILITY COMPANY AND THE ENGINEER. ALL DAMAGE OR HAZARD NEAR UNDERGROUND FACILITIES SHALL BE IMMEDIATELY REPORTED TO THE CITY OF BOULDER. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS FOR CONSTRUCTION.
- CONTRACTOR SHALL NOT BE COVERED UNTIL INSPECTED BY THE ENGINEER.
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Point #	Existing	Center Point	Existing	Dimension
1	212039.54'	145726.80'	484.11'	1/2" REBAR STAKE
2	212039.81'	145726.80'	480.27'	2" ALUM. 200 MPT 2002
300	132410.00'	132420.57'	4800.27'	24"-45" ALUM. CONDUIT
100	212034.31'	132035.27'	4899.07'	24"-45" ALUM. CONDUIT

SPAWT NOTES:
1. DATE OF SURVEY - JUNE 2, 2019
2. PROVIDED AND STAKED PER ONE CAL. UNIT LOCATE
3. STAKE MARK AND STAKED PER ONE CAL. UNIT LOCATE
4. STAKE MARK AND STAKED PER ONE CAL. UNIT LOCATE
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10. STAKE MARK AND STAKED PER ONE CAL. UNIT LOCATE

BASE OF SEEDING
U.S. STATE PLANT NORTHERN ZONE (NORTHERN)
NORTH PLAINS - 4113 05 6170"
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TECHNICAL SPECIFICATIONS

- ALL WORK SHALL BE DONE IN ACCORDANCE WITH MONTANA ROAD WORKS STANDARD SPECIFICATIONS (UPRESS) 6TH EDITION DESIGN STANDARDS.
- SOME ITEMS OF WORK ARE HIGHLIGHTED FOR MECHANICAL BELOW. TECHNICAL SPECIFICATIONS ARE AMENDED TO INCLUDE THE NOTES BELOW.
- STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT.
- SECTION 01000 SUBMITTALS
- SECTION 01100 CONSTRUCTION CONTROL, SUBMITTALS AND TESTING REQUIREMENTS ARE SHOWN ON THIS SHEET.
2. THE CITY OF BOULDER WILL BE THE FUTURE OWNER AND MAY CONDUCT CONSTRUCTION CONTROL.
- SECTION 01300 CONSTRUCTION AND TEMPORARY FACILITIES
- SECTION 02230 CRUSHED BASE COURSE
1. CRUSHED BASE COURSE SHALL BE 4" UNITS.
2. CRUSHED BASE COURSE SHALL BE 4" UNITS.
- SECTION 02250 ASPHALT CONCRETE PAVEMENT
1. ASPHALT CONCRETE PAVEMENT SHALL BE TYPE B.
2. ASPHALT CONCRETE PAVEMENT SHALL BE TYPE B.
- SECTION 02310 ASPHALT FINISH AND/OR TACK COAT
1. ASPHALT FINISH AND/OR TACK COAT SHALL BE TYPE B.
2. ASPHALT FINISH AND/OR TACK COAT SHALL BE TYPE B.
- SECTION 02320 ASPHALT FINISH AND/OR TACK COAT
1. ASPHALT FINISH AND/OR TACK COAT SHALL BE TYPE B.
2. ASPHALT FINISH AND/OR TACK COAT SHALL BE TYPE B.
- SECTION 02330 ASPHALT FINISH AND/OR TACK COAT
1. ASPHALT FINISH AND/OR TACK COAT SHALL BE TYPE B.
2. ASPHALT FINISH AND/OR TACK COAT SHALL BE TYPE B.

MINIMUM QUALITY CONTROL SUBMITTALS AND TESTING REQUIREMENTS

PRODUCT	PARTY RESPONSIBLE FOR SUBMITTAL	REQUIRED SUBMITTALS PRIOR TO MOBILIZATION	REQUIRED SUBMITTALS DURING CONSTRUCTION
SUB BASE COURSE	CONTRACTOR	GRADATIONS, PROCTOR, LIQUID/PLASTIC LIMITS, PLASTIC INDEX	ONE REPRESENTATIVE SAMPLE OF MATERIAL IMPORTED TO SITE
CRUSHED BASE COURSE	CONTRACTOR	GRADATIONS, PROCTOR, LIQUID/PLASTIC LIMITS, PLASTIC INDEX, FRACTURED FACES, WEAR	ONE REPRESENTATIVE SAMPLE OF MATERIAL IMPORTED TO SITE
ASPHALT CONCRETE PAVEMENT	CONTRACTOR	PROJECT MAX DESIGN FLOW SPREADER	SEE MATERIALS TESTING
ASPHALT FINISH AND/OR TACK COAT	CONTRACTOR	PROJECT MAX DESIGN FLOW SPREADER	NONE

ON-SITE MATERIALS TESTING

PRODUCT	PARTY RESPONSIBLE TO OBTAIN TESTS	TEST FREQUENCY	TEST REQUIREMENT & STANDARD
SUB BASE COURSE	CONTRACTOR	ONE TEST PER 100 LINEAR FEET	TEST PER AASHTO 1310, OBTAIN 95% BY AASHTO 199
CRUSHED BASE COURSE	CONTRACTOR	ONE TEST PER 100 LINEAR FEET	TEST PER AASHTO 1310, OBTAIN 95% BY AASHTO 199
ASPHALT CONCRETE PAVEMENT	CONTRACTOR	ONE TEST PER 100 LINEAR FEET**	95% BY ASTM D2041 PER UPRESS

**ADDITIONAL TESTS REQUIRED FOR EVERY BACKFILL MATERIAL CHANGE.

*CONTRACTOR SHALL ESTABLISH A ROLLING PATTERN EARLY IN THE PAVEMENT PROCESS BY TAKING A TEST FOR EVERY PASS AND RECORDING THE PERCENT OF MAXIMUM DENSITY. AT A MINIMUM THAT PATTERN SHALL BE MAINTAINED THROUGHOUT THE ENTIRE PROJECT.

SPECIFICATIONS

PROJECT NO. 2019-001
PROJECT NAME: BOULDER RIVER TRAIL
PROJECT LOCATION: BOULDER, CO
DATE: 7/27/20
BY: [Signature]

CONSTRUCTION DRAWINGS

BOULDER RIVER TRAIL CITY OF BOULDER

BOULDER, MONTANA

CIVIL DRAWINGS

TITLE SHEET
SPECIFICATIONS
DETAILS
PLAN & PROFILES

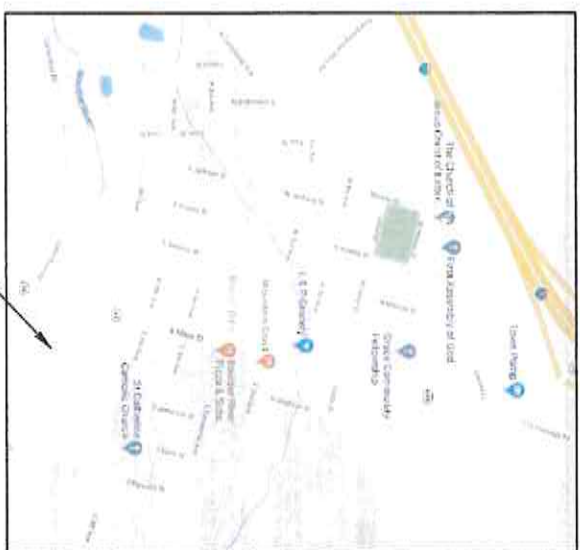
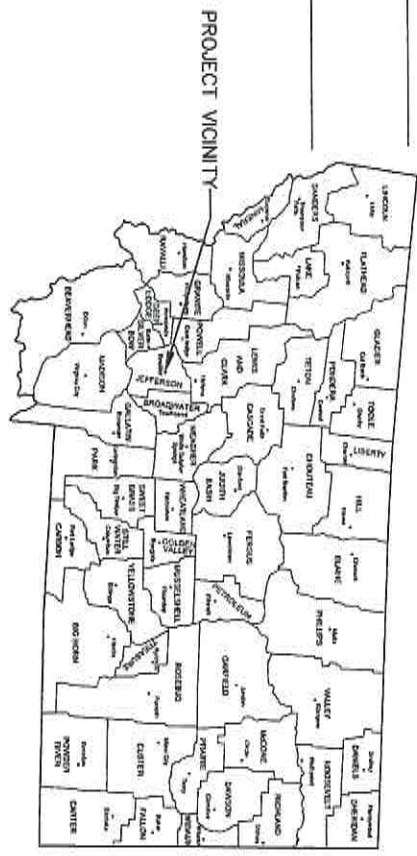
T1.0
C1.0
C1.1
C1.2-C1.4

SUMMARY OF ESTIMATED TRAIL PLAN QUANTITIES

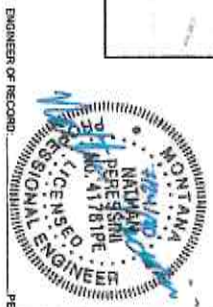
TOPSOIL SALVAGE & REPLACEMENT (CU.YD.)	CRUSHED BASE COURSE (CU.YD.)	CHAIN LINK FENCE REMOVAL (LIN.FT.)	CHAIN LINK FENCE INSTALL (LIN.FT.)	ADA 8-FOOT GATE (EACH)	PLANT MIX ASPHALT (TONS)	SEEDING & FERTILIZING (ACRE)
207	443	790	730	1	235	0.25
TOTAL						

PROJECT CONTACTS:

City of Boulder
Mayor: Stuart S. Cook
Public Works Director
Dennis A. Revere
720-442-3266
District Engineer: Jeffrey A. Starnes
Street Civil 5300
482-6554



PROJECT LOCATION



ENGINEER OF RECORD: *Jeffrey A. Starnes*
QUALITY CONTROL: REVEREND



STAHLY
ENGINEERING
& ASSOCIATES
PROFESSIONAL
ENGINEERS

2723 MONTELL AVENUE
BOULDER, CO 80501
727-3333
FAX: 727-3334

5430 CENTER BLVD.
BOULDER, CO 80501
727-3333
FAX: 727-3334

ISSUE / REVISION
NO. DATE BY

1 7/27/23 JTB

CONSTRUCTION SET
NO. DATE BY

1 7/27/23 JTB

BOULDER RIVER TRAIL
CITY OF BOULDER

TITLE

DESIGN: JAC
DRAWN: JAC
DATE: 7/27/23
SHEET: **T1.0**



CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES

This *Consultant Agreement for Professional Services ("Agreement")* is entered into as of April 5, 2024, between Great West Engineering, Inc., located at 2501 Belt View, Helena, MT 59601 ("Great West"), and City of Boulder, located at 304 North Main Street, PO Box 68, Boulder, MT 59632. ("Client"). The parties agree as follows:

- I. **Project.** Client desires to engage Great West to perform certain consulting, design, advisory, and/or surveying services for the update of the City Zoning Code and Subdivision Regulations ("Project").
- II. **Scope of Services.** Great West shall perform the following services for the Project ("Services"):
 - **Scope of Services.** As described in the *Scope of Services* attached to this *Agreement* as *Exhibit "A."*
- III. **Payment.** As compensation for these Services, Client shall pay Great West an amount not to exceed \$40,000 without Client's written approval.
- IV. **Standard Provisions.** The standard provisions for this *Agreement* are stated on page 2.
- V. **Additional Provisions.** The following additional provisions shall apply to this *Agreement*:
None
- VI. **Authorization.** Persons executing this *Agreement* represent that they have the requisite authority and power to execute this *Agreement* on behalf of their respective employers.

GREAT WEST ENGINEERING, INC.

CITY OF BOULDER



William B. Lloyd, PE
President

Rusty Guilio

Mayor of the City of Boulder

Standard Provisions

1. Payments.

1.1 Monthly Invoices. Monthly invoices shall be issued for all Services performed under this *Agreement*.

1.1.1 Lump Sum. Invoices for a lump sum contract are based on percentage of work completed; and the contract amount may be increased for any unanticipated event, which is beyond Great West's control and which increases the level of Services required to complete Project.

1.1.2 Time and Materials. Invoices for a time and materials contract are based on the hourly rates set forth in Great West's prevailing *Schedule of Billing Rates*, which may be amended from time to time, plus expenses.

1.1.3 Retainers. Retainers are applied toward final invoice.

1.2 Expenses. Expenses include all out-of-pocket costs for technical, professional and clerical services and for transportation, meals and lodging, laboratory tests and analyses, telephone, printing, copying, and binding. Expenses are billed at 1.10 times invoice amount, and Client shall pay all governmental fees, permits and charges.

1.3 Payment Date. Invoices are due and payable within thirty (30) days after date of invoice.

1.4 Past Due Accounts. Any invoice not paid within thirty (30) days after date of invoice shall bear interest at 10%.

1.5 Stop Work. Great West may stop work on Project and withhold delivery of all Services until Client's obligations then due and owing to Great West are paid in full.

1.6 Disputes. Invoices shall outline Services performed and all related charges and expenses. Disputes regarding an invoice shall be forwarded in writing to Great West within twenty (20) days of date of invoice. If Client does not dispute an invoice within the prescribed time, the invoice is deemed accurate and due and payable.

1.7 Estimates. Estimated amounts for Services performed on an hourly or cost plus fee bases are only estimates and may not accurately reflect the ultimate charges to Client.

1.8 Adjustment of Fees. Great West may alter the distribution of compensation between individual phases of the contract to be consistent with services actually rendered, but shall not exceed the maximum contract value.

2. Notice to Proceed. This *Agreement* constitutes Client's notice to proceed with Services once it is signed by Client and Consultant.

3. Subconsultants. With Client's approval, Great West may retain subconsultants to perform Services for Project.

4. Extra Work. If Client desires work to be performed beyond the Services described in this *Agreement* ("*Extra Work*"), Client must authorize the *Extra Work* by signing a written amendment, signed and agreed upon by Consultant. If written amendment is impracticable, then a written or electronic statement authorizing the *Extra Work* is required.

5. Safety and Construction. Great West is not responsible for construction means, methods, techniques, sequences of procedures, or safety precautions and programs

related to work performed by contractors, subcontractors, or anyone else associated with Project.

6. Cost Estimates. Great West does not warrant construction cost estimates.

7. Use of Documents. Great West retains ownership of all documents and work product under this *Agreement*, and Client may only use such documents and work product in connection with the Project.

8. Professional Standards. Great West shall perform Services according to the standard of care ordinarily exercised under similar conditions by similarly qualified professionals who are currently practicing in the area where Great West is located. Great West makes no express or implied warranties.

9. Indemnity. Great West and Client shall indemnify and hold each other harmless from and against all claims, liabilities, actions, damages and expenses made by third parties to the extent caused by or resulting from negligent acts, wrongful acts, errors, or omissions related to or arising out of their respective performances in connection with the Project.

10. Limitation of Liability. Great West's liability for its acts, errors or omissions is limited to the total fee for Services performed under this *Agreement*. Client waives all other damages.

11. Alternative Dispute Resolution. Unresolved disputes, controversies and claims relating to performance of Services shall be initially referred to mediation prior to initiating any other adjudicatory option.

12. Termination. This *Agreement* may be terminated upon thirty (30) days written notice to the other party. In such event, Client shall pay Great West for all Services performed and for all expenses incurred to and including date of termination. In addition,

13. Dates. All time periods refer to calendar days unless otherwise stated.

14. Montana Law Governs; Venue. This *Agreement* is to be performed in the State of Montana and is made and entered into under the laws of the State of Montana and shall, in all respects, be interpreted, enforced, and governed under the internal laws (and not the conflicts of laws rules) of the State of Montana. In the event legal proceedings are commenced with regard to, arising out of or related to any provision of this *Agreement*, Client and Great West Engineering, Inc. agree that venue shall be the judicial district that encompasses the (Client), within the State of Montana.

15. Survival. The provisions of this *Agreement* shall survive its termination and completion of Services.

16. Complete Agreement. This *Agreement* constitutes the complete and final understanding between the parties and may only be amended by written agreement between the parties.

EXHIBIT A SCOPE OF SERVICES

ZONING CODE UPDATE

TASK 1: KICK-OFF MEETING: ZONING CODE AND SUBDIVISION REGULATIONS

Participate in a kickoff meeting with the City Council to discuss the project, roles, and responsibilities, schedule, outreach to residents, and the project communications preference. The intent is to also ensure that the two sets of regulations have continuity between them. (MAY 2024)

TASK 2: PROJECT OUTREACH AND COMMUNICATIONS

Develop a resident outreach and communications plan which may include e-mail lists, newspaper articles, and flyers. City Staff, Zoning Commission and City Council will help determine which outreach steps will be taken. (ONGOING THROUGH THE PROJECT)

TASK 3: REVIEW OF EXISTING CODE

The City will review the current zoning code to identify what sections or language should be carried over to the updated regulations. Great West will provide technical guidance on needed statutory and best practices requirements. (MAY-JUNE 2024)

TASK 4: REVIEW THE EXISTING ZONING MAP

The City will review the existing zoning map and identify what changes should be made. Great West Engineering will create a new GIS zoning map to reflect those proposed changes. (MAY-JUNE 2024)

TASK 5: CREATE UPDATED ADMINISTRATIVE PROVISIONS FOR THE CODE

The City and Great West will work together to create the draft administrative provisions for the new code that will include but are not limited to:

- Continuity with the subdivision regulations
- Processing and review of various applications, etc.
- Zoning Commission role
- Board of Adjustment role
- Variances
- Permitting

Great West will compile this section of the code and provide technical guidance. The City will review the draft and provide comment and suggested edits. (JUNE-JULY 2024)

TASK 6: PUBLIC WORK SESSION TO DISCUSS THE DRAFT ADMINISTRATIVE PROVISIONS

The City and Great West will organize and facilitate a public work session to discuss the draft administrative provisions with the City Council and City residents and take comments on the draft. (AUGUST 2024)

TASK 7: CREATE UPDATED "REGULATORY" PROVISIONS FOR THE NEW CODE

The City and Great West will work together to create the draft regulatory provisions for the new code that will address but are not limited to:

- Continuity with the subdivision regulations
- Identifying the individual zoning districts; i.e., residential, commercial, public
- Permitted, prohibited and conditional uses in each district
- Addressing community decay and maintenance
- Including bulk standards: building height, yard setbacks, lot coverage, etc. for each district
- Design standards: parking, lighting, signs, etc. as applicable for each district

Great West will compile this section of the code and provide technical guidance and the City will review the draft and provide comment and suggested edits. (SEPTEMBER-OCTOBER 2024)

TASK 8: PUBLIC WORK SESSION TO DISCUSS THE DRAFT REGULATORY PROVISIONS

The City and Great West will organize and facilitate a public work session to discuss the draft regulatory provisions with the City Council and City residents and take comments on the draft. (NOVEMBER 2024)

TASK 9: CREATE A FULL DRAFT OF THE UPDATED CODE

Based upon the guidance of the City Council and City staff, Great West will compile a full draft of the zoning code including zoning map. (NOVEMBER -DECEMBER 2024)

TASK 10: ZONING COMMISSION REVIEW OF DRAFT ZONING CODE

The City Zoning Commission will review the draft zoning code. The Commission will be provided with hard and electronic copies of the draft regulations. Ten (10) hard copies will be provided to the City for review by residents. (JANUARY 2025)

TASK 11:

ZONING COMMISSION HEARING ON DRAFT ZONING CODE

The City Zoning Commission will hold a public hearing on the draft zoning code. The City will be responsible for public notice for the hearing. Great West will help facilitate the hearing, answer questions and document public comment. The Zoning Commission will provide a recommendation to the City Council on the adoption of the draft code. (FEBRUARY 2025)

TASK 12: ZONING COMMISSION EDITS TO REGULATIONS (If Applicable)

At the direction of the Zoning Commission, Great West will make edits to draft regulations. Ten (10) updated hardcopies and one (1) electronic version will be provided to the City Council. (MARCH 2025)

TASK 13: CITY COUNCIL REVIEW OF DRAFT ZONING CODE

The City Council will review the draft zoning code based upon the Zoning Commission recommendation(s). The Council be provided with ten (10) hard and one (1) electronic copies of the draft regulations. Hard copies will be provided to the City for review by residents. (MARCH 2025)

TASK 14: ADOPTION OF THE REGULATIONS

The City Council will hold a public hearing to consider the formal adoption of the regulations. The City will be responsible for public notification of the hearing. If desired by the Council, staff from Great West will attend the hearing to help facilitate the hearing and answer questions. (APRIL 2025)

SUBDIVISION REGULATIONS UPDATE

TASK 1: KICK-OFF MEETING: ZONING CODE AND SUBDIVISION REGULATIONS

Participate in a kickoff meeting with the City Council and Planning Board to discuss the project, roles and responsibilities, schedule, outreach to residents, and the project communications preference. The intent is to also ensure that the two sets of regulations have continuity between them. (MAY 2024)

TASK 2: PROJECT OUTREACH AND COMMUNICATIONS

Develop a resident outreach and communications plan which may include e-mail lists, newspaper articles, flyers and potential use of video and audio conferencing. The City Council and Planning Board will help determine which outreach steps will be taken. (ONGOING THROUGHOUT THE PROJECT)

TASK 3: CITY PLANNING BOARD WORK SESSION

Conduct a work session with the City Planning Board to discuss the subdivision regulations, their purpose and connection with the City zoning code. (JUNE 2024)

TASK 4: CITY SUBDIVISION REGULATION (1st Working Draft)

Develop a draft update of the City's current subdivision regulations that conforms with state statute. (JULY 2024)

TASK 5: CITY PLANNING BOARD WORK SESSION TO REVIEW OF DRAFT SUBDIVISION REGULATIONS

Conduct a work session to discuss the first draft of the subdivision regulations with the City Planning Board. The Board will be provided with ten (10) hard and one (1) electronic copies of the draft regulations. (AUGUST 2024)

TASK 6: EDITING OF THE WORKING DRAFT

Based upon the input of the City Planning Board, edits would be made to the draft regulations. (AUGUST 2024)

TASK 7: CITY PLANNING BOARD HEARING ON THE DRAFT SUBDIVISION REGULATIONS

Facilitate a hearing of the City Planning Board on the draft subdivision regulations. (SEPTEMBER 2024)

TASK 8: EDITS TO REGULATIONS (If Applicable)

At the direction of the City Planning Board make edits to draft regulations. (SEPTEMBER 2024)

TASK 9: CITY COUNCIL REVIEW OF THE SUBDIVISION REGULATIONS

The City Council will review the draft regulations. The Council will be provided with ten (10) hard and one (1) electronic copies of the draft regulations. (OCTOBER 2024)

TASK 10: EDITS TO REGULATIONS (If Applicable)

At the direction of the City Council make edits to draft regulations. (OCTOBER 2024)

TASK 11: ADOPTION OF THE REGULATIONS

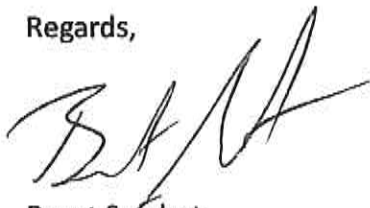
The City Council will hold a public hearing to consider the formal adoption of the regulations. The City will be responsible for public notification of the hearing. If applicable, staff from Great West will attend the hearing. (NOVEMBER 2024)

March 26,2024

Dear City of Boulder Council and Mayor,

We purchased Lot #31 (209 Thompson St.) the summer of 2023. It is our understanding that the city will not be installing city services to this area in the near future. We are in the process of building and would like to install a well and septic at the lot the summer of 2024. Because the lot is located in the city limits, we would like a permit to drill a well and install a septic system. If you have any questions, please don't hesitate to contact me. Thank you.

Regards,

A handwritten signature in black ink, appearing to read 'BSA', written over a light blue horizontal line.

Brent Sarchet

Timber and Tree Care Enterprises LLC

PO Box 1155

Boulder, MT 59632

406-439-9663

bsarchet@gmail.com

POSITION DESCRIPTION

CITY: Boulder
POSITION: City Administrator
DEPARTMENT: Administration
ACCOUNTABLE TO: Mayor
WORK SCHEDULE: City Code 31.05 defines the City Administrator as an exempt position for purposes of compensation. The hours worked are determined by the Mayor and the City Council.

The City of Boulder is an equal opportunity employer. The City shall, upon request, provide reasonable accommodation for otherwise qualified individuals with disabilities.

Summary of Position:

The detailed description of the duties of the Boulder City Administrator are delineated in Boulder City Code 31.05, which can be found at https://code-library.amlegal.com/codes/bouldermt/latest/boulder_mt/0-0-0-190#JD_31.05

This position has general responsibility for the management and direction of the operations of all City Departments at the direction of the Mayor and Council. Additionally, under general administrative policies and Montana statutes, this position regulates, controls, and documents the City's financial condition and ensures accuracy, completeness, and timeliness of resulting financial reports, records, and related documents. This position records, maintains, and protects City records, files, ordinances, and documents.

Job Description/Essential Duties

These job functions are the essential duties of the position paraphrased from City Code 31.05 and are not an all-inclusive list of the duties the incumbent may be assigned. This position is involved in complex and varied duties relating to recording, analyzing, evaluating, and directing City finances. This job performs administrative, supervisory, bookkeeping, and clerical duties requiring adherence to accuracy, detail, timeliness, and confidentiality standards. Specifically, the City Administrator:

- Ensures the smooth, seamless operation of all departments of City government at the direction of the Mayor and the City Council including supervising the implementation of all City Codes, ordinances, and directives of Mayor and the City Council;
- Provides assistance and supervision to all City government departments including delegation of assignment and responsibilities. Satisfactorily complete testing for the IC Wastewater Certification from the State of Montana;
- Preparation the city council agenda;
- Attends all regular and special city council meetings; oversees the recording of the proceedings and prepares the minutes for public record.
- Ensures that assigned areas of staff responsibility are performed within budget; monitors revenues and expenditures to ensure sound fiscal control;
- Prepares the annual budget for all city funds and assists the mayor and council in finalizing the budget.
- Assists the City and the Mayor and all departments with establishing a coordinated long-range vision for the City and for the City government;
- Submits the annual budget documents to appropriate agencies within the prescribed time frame;
- Prepares the Annual Financial Report for submission to the independent accounting firm and ensures the report is sent to the appropriate state agencies by the prescribed date;
- Prepares and submits all required financial reporting in a timely manner;
- Oversees grant funds including maintaining their financial records and distributing grant funds;
- Manages all grant funds including oversight of all financial records;
- Reconciles all city accounts and prepares cash dispersal reports for the Council and for the public;
- Oversees the accounting of utility billing and the petty cash fund;
- Oversees the process of Journal Vouchers, assisting in their preparation and entry, as necessary;
- Serves as the personnel benefits coordinator including setting up and maintaining personnel files;

- Assists all departments in the interpretation and the administration of the Policy Manual;
- Serves as custodian of official City records and public documents; performs certification and recording for the City as necessary on legal documents; seals and attests by signature to ordinances, resolutions, contracts, easements, deeds, or any other documents requiring City certification;
- Prepares bid and legal notices for publication and posts all notices as mandated by statute;
- Prepares and submits required information for property, liability, and vehicle/equipment insurances;
- Drafts proposed city regulations, policies and procedures, ordinances, and resolutions for council action.
- Overseeing the codification and recodification of ordinances into the municipal code;
- Serves as the Zoning Administrator as defined in city ordinances including receipt, review, and approval of all zoning, variance, subdivision, buildings for lease or rent, and annexation applications. Works with all applicable outside entities for the approval/denial of applications.
- Supervises and coordinates city office management functions; delegates tasks to the City Clerk as necessary consistent with the Clerk's skills and abilities.
- Performs other related duties as the mayor and city council may specify.

The successful applicant must comply with all position qualifications specified in [Boulder City Code 31.05\(F\)](#) and in addition comply with the following minimum qualifications and necessary knowledge skills and abilities:

- **Desired Minimum Qualifications (Education, Experience and Training):**
- A combination of education and experience equivalent to a bachelor's degree and two years of demonstrated experience in related fields, word processing and spreadsheet software, and the ability to work effectively with people.
- Ability to operate office equipment.
- Ability to operate Public Work's equipment and facilities in a safe manner.
- Possess a Commercial Driver's License (CDL)¹

Necessary Knowledge, Skills, and Abilities:

- Working knowledge of the principles and practices of office procedures. Thorough knowledge of modern record management techniques including legal requirements for recording, retention, and disclosure.
- Establish sound priorities on work assignments to assure an orderly and timely workflow; organize work to meet deadlines under pressure.
- Strong attention to accuracy, timeliness, and detail in all tasks.
- Possess the ability to remain self-motivated and highly productive.
- Must be able to deal tactfully and courteously with the public.
- Strong interpersonal skills.
- Strong multi-tasking skills.
- Strong customer service skills.
- Possess excellent time management skills.
- Must be able to work with frequent interruptions.
- Ability to: accurately record and maintain records; establish and maintain effective working relationships with employees, other departments, officials, and the public; communicate effectively verbally and in writing; and plan and organize.
- Proficient in Word and Excel, and accounting software.
- Must be able to handle difficult situations in a calm and composed manner.
- Must maintain strict confidentiality.

¹ If the applicant does not have a CDL, the individual must demonstrate their eligibility to possess a CDL. If the individual's work performance is satisfactory, the City will pay for the training and licensing necessary for a CDL. If the individual does not obtain a CDL within 2 years, this may be grounds for termination.

- Must be able to deal tactfully and courteously with the public.
- Must be able to handle difficult situations in a calm and composed manner.
- Must have knowledge of the BARS system accounting, governmental accounting, and financial reporting.
- Knowledge of Black Mountain Accounting Software preferred.

Special Requirements:

- Must be bondable
- Must have a valid State Commercial Driver's License, or the ability to obtain one. If the applicant does not have a CDL, the individual must demonstrate their eligibility to possess a CDL. If the individual's work performance is satisfactory, the City will pay for the training and licensing necessary for a CDL. If the individual does not obtain a CDL within 2 years, this may be grounds for termination.

Tools and Equipment Used:

Personal computer, word processing, spreadsheet, and database software (currently Black Mountain Software Systems), 10-key calculator, telephone, copy/fax machine, and other equipment as required.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of the job, the employee is frequently required to sit and talk or hear, use hands and arms. The employee is occasionally required to walk.

The employee must occasionally lift and or move up to 25 pounds. Specific vision abilities required by the job include close vision and the ability to focus.

Work Environment:

The work environment characteristics here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

The noise level in the work environment is generally quiet although this varies from department to department and may be dependent on environmental conditions.

Selection Guidelines:

Formal application, rating of education and experience, oral interview, background check, reference check, and job-related tests might be required.

The duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

City Code 31.05 defines this as an exempt position for purposes of compensation. The salary is \$83,000 per year with standard city benefits except the position is not subject to overtime.

Approval: _____
(Mayor)

Duties Taken from this PD and Potentially Assigned to the City Clerk

- Prepare bi-weekly payroll and all associated reports.
- Serve as the Court Clerk
- Must have a working knowledge of the duties of a City Clerk and Clerk Treasurer
- Supervises the purchasing of all materials, supplies, and equipment used for city office management.
- Serve as the Secretary for the Finance/Investment Committee
- Serve as the Secretary for the Planning Board/Zoning Commission
- Maintains financial records of grants
- Serves as Notary Public

POSITION DESCRIPTION

CITY: Boulder
POSITION: Pool Manager
DEPARTMENT: Parks & Recreation
ACCOUNTABLE TO: Mayor

The City of Boulder is an equal opportunity employer. The City shall, upon request, provide reasonable accommodations to otherwise qualified individuals with disabilities.

SUMMARY OF WORK:

This seasonal and part-time position performs supervisory and technical work in operating and maintaining the City pool facility to meet State and Local standards. Is responsible for personnel scheduling, implementing activities of and coordinating the aquatics programs and ensuring its compliance with all pertinent standards of training and safety.

JOB CHARACTERISTICS:

Nature of Work: This position performs administrative and technical duties. Requires work outdoors and ability to maintain pool area and chlorination system. Must be able to staff, schedule, supervise, organize and be able to perform life-saving water rescue. Hazards include working in the sun, heat, with chemicals and moving parts of machinery requiring adherence to practices of safety.

Personal Contacts: Daily contact with the lifeguards, pool patrons and the public.

Supervision Received: Receives direction from the Mayor.

Supervision Exercised: This position supervises several part-time lifeguards.

Essential Functions: Position requires ability to visually inspect pool area; schedule personnel and classes; have Certified Pool Operators certification to administer all aspects of pool mechanical and chemical maintenance; maintain records; account for and balance fee collections daily; perform first aid and CPR; use Automated External Defibrillation (AED); perform customer service duties and be able to communicate effectively.

AREAS OF JOB ACCOUNTABILITY AND PERFORMANCE:

These job functions are the essential duties of the position and are not all-inclusive of all the duties the incumbent may be assigned.

- Responsible for the safe and sanitary operation and maintenance of the City pool facility and aquatics program operation.
- Trains, schedules, and supervises lifeguards and instructors and performs lifeguard and swimming lesson duties as required.
- Opens and closes pool daily, cleans and/or supervises the cleaning of all pool facilities, maintains and/or supervises the maintenance of pool equipment, operates filter equipment, monitors gauges and flow meters, vacuums pool and makes minor pool repairs and oversees supervision of the same.
- Ensures that all daily cash income and expenditures are accurately and properly recorded and accounted for.
- Responsible for providing effective customer service and dealing with customer complaints efficiently and responsibly.
- Performs and/or supervises the washing and disinfecting of the bathhouse, restrooms, pumphouse and pool deck
- Controls the pools water chemistry, tests water to determine chlorine content and regulates the use and storage of water treatment chemicals.
- Performs related additional duties as required.

JOB REQUIREMENTS:

KNOWLEDGE: This position requires expert knowledge of water safety procedures including lifesaving techniques, first aid procedures, use of an AED and the use of water safety equipment. Also required is a

working knowledge of water treatment and testing, the use of filter systems, backwash gauges, chemical application and storage.

SKILLS & ABILITIES: Advanced swimming, lifesaving skills and lifeguard instruction skills and certifications are required. Skill in the use of pool maintenance equipment and chemicals is required as well as additional light physical labor which may include lifting and moving documents and equipment weighing as much as 50 pounds. Effective interpersonal skills in dealing with persons of all ages, the general public and subordinate. The ability to effectively supervise, train and discipline lifeguards. The ability to communicate orally and in writing and to follow verbal and written instructions.

TERM OF EMPLOYMENT:

This is a Seasonal, Part-time Position that performs duties interrupted by the seasons, and who may be recalled without the loss of rights or benefits accrued during the preceding season. A Seasonal Employee is eligible for Vacation Leave and Sick Leave after the required qualifying period.

EDUCATION & EXPERIENCE:

The above knowledge, skills and abilities are acquired through a combination of education and experience:

- High School Diploma or GED or greater.
- Must be at least 18 years of age
- Experience with swimming activities or other recreation programs dealing with children preferred
- Current Lifeguard certification by a recognized source of training, and certification in First Aid, CPR and use of an AED and in Water Safety Instruction.
- Must possess or obtain a current Certified Pool/Spa Operator (CPO) Certificate.

JOB PERFORMANCE STANDARDS:

Evaluation of this position will be based primarily upon performance of the preceding requirements and duties. Examples of job performance criteria include, but are not limited to the following:

- Diligently performs all assigned duties.
- Ensures the maintenance of a safe and sanitary swimming facility.
- Ensures safety of all pool patrons and provides opportunity for all to participate in activities.
- Effectively trains, schedules, directs and evaluates lifeguards, swimming instructors and Assistant Pool Manager.
- Maintains daily records reporting pool use, swimming lessons and chemical additives.
- Collects and properly records all fees.
- Operates filter system and vacuuming procedures in accordance with established standards.
- Properly and safely uses and stores chemicals.
- Properly inventories and stores pool equipment and supplies.
- Rigorously ensures the practice of proper safety procedures by all employees and patrons.
- Establishes and maintains effective working relationships with supervisor, fellow employees and the general public.
- Observes work hours.

Selection Guidelines:

Formal application, rating of education and experience, oral interview, background check, reference check.

The duties listed above are intended only as an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: _____
Supervisor (Mayor)

Approval: _____
Appointing Authority (Mayor)

Revised: 10/1/19
Approved by City Council :10/21/2019

RECORDS DESTRUCTION DOCUMENT (RM88)

NO.

PAGE 1 OF 1 PAGES

1. AGENCY NAME AND DIVISION/PROGRAM:
City of Boulder

2. AGENCY CONTACT:
NAME: Rosemary Perna

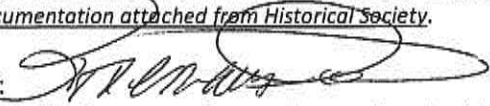
PHONE #: 406-225-3081
EMAIL: cityofboulder@cityofbouldermt.com

3. NOTICE OF INTENTION: The schedule records listed in Item 5 are to be disposed of in the manner checked below (specify only one).

- Delete
 Incinerate
 Shred as Classified
 Toss without Restriction

 Other: Explain

4. SUBMITTED BY: I hereby certify that the records to be disposed of are correctly represented below, that any audit requirements or **Offer to the State Historical Society Archives** has been fully justified, and that further retention is not required for any litigation pending or imminent. *Documentation attached from Historical Society.*

SIGNATURE: 
 NAME AND TITLE: Rosemary Perna, Accounting Assistant
 DATE: 04/11/2024

5. LIST OF RECORD SERIES

NOTE: Attach any inventories or Excel spreadsheets to this form to help validate records destroyed.

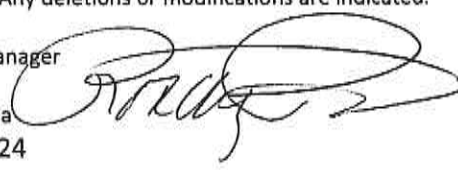
a. Retention Schedule Number	b. Item number listed on Retention Schedule	c. Record Series Title	d. Retention in months/years	e. Inclusive Dates	f. Volume in Cubic Feet	g. Disposition Action and Date completed after Authorization
Schedule 8	Page 60 item 4a	Contracts under \$25,000	8 Years	2014	>1	
Schedule 8	Page 60 item 4b	Contracts over \$25,000	8 Years	2014	>1	
Schedule 8	Page 51 item 3a	Journal Adjustments	5 years	FY 2017/2018	>1	
Schedule 8	Page 59 item 3c	Successful awards over \$25,000	8 years after last payment	2015	>1	
Schedule 8	Page 54 item 4	Monthly Tax Distribution	5 years	FY 2017/2018	>1	
Schedule 8	Page 60 item 4a	Bid Awards and Contracts under 25,000	8 years	2015	>1	

6. DISPOSAL AUTHORIZATION: Disposal for the above listed records is authorized. Any deletions or modifications are indicated.

Custodian/Records Manager

Name: Rosemary Perna
Date: April 11, 2024

Signature:



7. DISPOSAL CERTIFICATE: The above listed records have been disposed of in the manner and on the date shown in column g.

Name and Title: Rosemary Perna, Accounting Assistant

Signature:

04/11/24
10:22:47

CITY OF BOULDER
Check Register
For the Accounting Period: 4/24

Page: 1 of 3
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
17599	S	1550 360 BUSINESS SOLUTIONS	37.02	04/16/24		CL 978877	37.02
17600	S	1851 ACE HARDWARE	59.94	04/16/24		CL 978913	59.94
17601	S	1388 ANDERSEN, STEPHEN MICHAEL	900.00	04/16/24		CL 978878	900.00
17602	S	1482 BOULDER HARDWARE	11.39	04/16/24		CL 978915	11.39
17603	S	155 BOULDER MONITOR	277.90	04/16/24		CL 978881	277.90
17604	S	107 BOULDER POSTMASTER	203.00	04/16/24		CL 978888	203.00
17605	S	1478 BPS STORAGE	198.00	04/16/24		CL 978896	198.00
17606	S	1347 CENTURY LINK	16.48	04/16/24		CL 978898	16.48
-99729	C	12 CITY OF BOULDER	986.88	04/16/24	4/24	CL 978886	986.88
17607	S	1783 CLEARFLY	200.64	04/16/24		CL 978893	200.64
17608	S	1818 CV CLEANING, LLP	186.00	04/16/24		CL 978879	186.00
17609	S	1890 DELLI BOVI, MARTIN, AND REED, LLC	198.00	04/16/24		CL 978892	198.00
17610	S	1911 DEX IMAGING	53.00	04/16/24		CL 978903	53.00
17611	S	1747 DIS TECHNOLOGIES	1051.93	04/16/24		CL 978887	1051.93
17612	S	1353 FULL CIRCLE TIRE, LLC	1530.00	04/16/24		CL 978907	1530.00
17613	S	58 GENERAL DISTRIBUTING CO	75.70	04/16/24		CL 978870	75.70
17614	S	1491 GET PLOWED SNOWPLOWING	1000.00	04/16/24		CL 978906	1000.00
17615	S	413 GIULIO DISPOSAL	100.00	04/16/24		CL 978884	100.00
17616	S	519 JEFFERSON COUNTY HEALTH DEPT.	88.00	04/16/24		CL 978905	88.00
17617	S	57 JEFFERSON COUNTY TREASURER	159.00	04/16/24		CL 978882	159.00
17618	S	1858 KEIKER'S KUSTOMS	6003.33	04/16/24		CL 978908	6003.33
-99730	C	665 L & P GROCERY, INC.	43.92	04/16/24	4/24	CL 978885	43.92
17619	S	1031 LAMSON PRODUCTS, INC.	301.34	04/16/24		CL 978894	301.34
17620	S	1525 LEBLEY, PARRY	255.59	04/16/24		CL 978910	255.59

04/11/24
10:22:47

CITY OF BOULDER
Check Register
For the Accounting Period: 4/24

Page: 2 of 3
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period	Redeemed	Claim #	Claim Amount
17621	S	1730 MASTERCARD	1537.18	04/16/24			CL 978925	1537.18
17622	S	1551 NMIA-EMPLOYEE BENEFITS	41.15	04/16/24			CL 978869	41.15
17623	S	1499 MONTANA DEPARTMENT OF ENVIRONMENTAL QUAL	1500.00	04/16/24			CL 978922	1500.00
17624	S	1003 MONTANA DEPARTMENT OF REVENUE	50.00	04/16/24			CL 978920	50.00
17625	S	1158 MONTANA INTERACTIVE	220.00	04/16/24			CL 978918	220.00
-99725	C	764 MORRISON-MAIERLE, INC.	22024.17	04/16/24		4/24	CL 978919	22024.17
17626	S	1878 MOUNTAIN ALARM	58.00	04/16/24			CL 978889	58.00
17627	S	421 NORTHWEST PIPE FITTINGS, INC.	248.79	04/16/24			CL 978921	248.79
17628	S	725 NORTHWESTERN ENERGY	7429.22	04/16/24			CL 978883	7429.22
17629	S	1772 P-PODS /SWEET PEA SEWER & SEPTIC	125.00	04/16/24			CL 978876	125.00
-99726	C	1914 PINE STALLS PORTABLE RESTROOMS	86.25	04/16/24		4/24	CL 978917	86.25
17630	S	816 PURCHASE POWER	210.00	04/16/24			CL 978897	210.00
-99728	C	1912 REECE, JERIMIAH	299.99	04/16/24		4/24	CL 978909	299.99
17631	S	1868 SMART SIGHTS	6620.00	04/16/24			CL 978924	6620.00
17632	S	1445 SOLE STONE REIMBURSEMENT HEALTHCARE BILL	250.66	04/16/24			CL 978871	250.66
17633	S	1809 SUDDUTH LAW PLLC	280.80	04/16/24			CL 978904	280.80
17634	S	1913 TC PUMP	3913.00	04/16/24			CL 978916	3913.00
-99727	C	278 TRACTOR & EQUIPMENT CO	258.42	04/16/24		4/24	CL 978914	258.42
-99731	C	372 Utilities Underground Loc. Ctr.	8.60	04/16/24		4/24	CL 978875	8.60
17635	S	498 VERIZON WIRELESS	210.46	04/16/24			CL 978900	210.46
17636	S	1745 WARREN, SCOTT	177.00	04/16/24			CL 978912	177.00
17637	S	1216 WORTMAN, DENNIS	177.00	04/16/24			CL 978911	177.00
17638	S	403 Wright Express/WEX BANK	1057.53	04/16/24			CL 978874	1057.53

Total for Claim Checks
Count for Claim Checks

* denotes missing check number(s)
of Checks: 47 Total: 60720.28

60720.28
47
Regular
Check #s 17599 → 17638 in the amount of \$37,012.05
ATM Check #s -99725 → -99731 in the amount of \$23,708.23