

**CITY OF BOULDER  
P.O. BOX 68  
BOULDER, MONTANA 59632  
CITY COUNCIL MEETING MINUTES  
TUESDAY, FEBRUARY 20, 2024**

CALL TO ORDER:

Mayor Giulio called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Elected officials present: Russell Giulio, Drew Dawson, Patricia Lewis (by Zoom), Tim Graff, and Mike Taylor

Others participating: Rosemary Perna (*Accounting Assistant*), Jack Trethewey (*Ambulance Director*), Dennis Wortman (*Public Works Director*)

APPROVAL OF MINUTES OF PREVIOUS MEETING:

The minutes from the 1/16/2024 Council Meeting – Dawson moved, Lewis seconded, carried with 4 aye votes.

APPROVAL OF AGENDA: Dawson made a motion to approve the agenda except for removing Old Business #1, Taylor seconded, carried with 4 aye votes.

REQUESTS OF ELECTED CITY OFFICIALS FOR ABSENCES EXCEEDING 10 DAYS OR PARTICIPATION BY TELECOMMUNICATION: Patricia Lewis will be continue to be in Arizona and participate in Council meetings via Zoom

COMMUNICATION FOR PUBLIC RECORD (Ex parte): None.

CONSTITUENT ISSUES-REPORTS FROM THE MAYOR AND COUNCIL MEMBERS: None.

CONSENT AGENDA TO INCLUDE:

- Mayor Report – Received.
- Ambulance Report - Received.
- Fire Report – Received.
- Public Works Report – Wortman was in attendance
- City Court Report – Received.
- City Attorney Report – Received.
- Finance/Investment Report – None.
- Reports from Clerk
  - Cash/Bank Reconciliation, December 2023
  - Statement of Revenue Budget vs Actual, December 2023
  - Statement of Expenditure Budget vs Actual, December 2023
  - Utility Billing Adjustments for December 2023
  - Ambulance Write-offs & collections for December 2023

Dawson made a motion to approve the Consent Agenda. Taylor seconded the motion and the motion carried with 4 aye votes.

CORRESPONDENCE:

An invitation to the Youth Dynamics groundbreaking ceremony was presented to the Council.

#### COMMITTEE REPORTS:

- **Planning Board:** LaDana Hintz reported the Planning Board met 2/15/24 and they had a short meeting to discuss old business. The next meeting will be on March 4, 2024. They will review the proposal that Great West submitted for the zoning updates. Additionally, they will discuss a possible trails project (nature trail) that would utilize the space where the City lagoons used to be.
- **Chamber of Commerce:** Kerri Kumasaka presented an opportunity for the City of Boulder to receive a grant in the amount of 2.5 million dollars in the period of five years to promote tourism in Boulder. The grant will be discussed at the BTAC meeting on 3/7/2024
- **Cemetery Advisory Committee:** No new updates
- **Finance/Investment Committee:** Taylor reported nothing new at this time

#### OLD BUSINESS:

#### NEW BUSINESS:

1. Public Hearing started at 6:40 PM and the priorities for the SLIPA grant were finalized. The priorities will be: two new blowers at the water treatment plant, a hoop barn at the treatment plant and a tarp to cover the hoop barn, as well as minor updates and upgrades to the SCADA system. The second priority will be repairs at the Boulder pool and finally road and street improvements. There was discussion that the roads and streets should be prioritized over the treatment plant. Taylor stated that we have funding for our roads from the state and that we have five miles of chip sealing that would be started this year, therefore we don't need as much grant funding. The priority list was approved with Dawson making the motion and Taylor seconded and the motion carried with 4 aye votes. The public hearing closed at 6:45 PM.
2. Discussion of implementation of the Boulder trails project. The trails project was discussed by the Council. Mayor Giulio had reached out to J BAR T Engineering to come up with the cost of the project. The cost of \$400,000 included engineering plans. LaDana Hintz pointed out that the City already had the engineering plans from Stahly Engineering, so all we would have to do at this point to secure easements would be to have a survey done. Mayor Giulio stated that he would get an estimate of the survey costs.
3. The Position Description of City Administrator was presented by Dawson. Discussion followed about the new City position. It was clarified that the position would be added in addition the City Clerk position, not replacing the position. Cheryl Haasackker stated that the position should not include telework, the Administrator should be available to the public at City Hall. Mayor Giulio stated that the Administrator would be out in the field at times and not always in the office. It was discussed that in the Position Description the applicant is required to have a CDL license. Taylor suggested that that be changed to the ability to obtain a CDL license within six months of hire with training costs to be absorbed by the City. He also stated that the training program would be approved by the City. Hintz stated that the role of the Zoning Administrator as written in the Position Description should be clarified as there are multiple City planning processes the City Administrator would be reviewing, not just zoning. Dawson and Mayor Giulio stated that the position would start out at \$52,000 annually and increase to \$65,000 annually after passing the wastewater test. Those amounts do not include benefits that are added in addition. Dawson made a motion to add the position of City Administrator with the changes made that were presented by

Hinz. The position will also not include telework. Bear seconded the motion and it carried with 4 aye votes.

4. Review and Discussion of a community education effort to assist in the electorate in understanding the “election on the question of conducting a local government review and study commission...” that will be held at the primary election on June 4<sup>th</sup>, 2024. Dawson stated that he would be meeting with Jefferson County Clerk Ginger Kunz to discuss teaming up with Jefferson County to provide community education since the county will have the same choice on the ballot. It was suggested that we get Montana State University Extension to provide the information. The public thought it would be a good idea to get more education on the topic before the election.
5. Discussion and possible determination on Resolution 2024-02 Corporate Resolution adding Rosemary Perna to be a signer on the City Magistrate bank account. Lewis motioned to approve the Resolution, Dawson seconded, and the motion carried with 4 aye votes.
6. Approval of City record destruction request- Taylor made a motion to approve and Dawson seconded, and the motion carried with 4 aye votes.

UNSCHEDULED MATTERS:

OPEN PUBLIC COMMENT:

None

AUTHORIZATION TO PAY BILLS: The bills were presented for payment authorization using checks #17517-17557 in the amount of \$35,014.62, and ACH payments #99739-99746 the amount of \$15,559.80 for a total of \$50,574.42. Taylor made a motion to approve the bills and payments as presented. Dawson seconded the motion and the motion was carried with 4 aye votes.

COUNCIL AGENDA SUGGESTIONS TO THE MAYOR FOR THE NEXT MEETING:

It was suggested that at the March Council meeting there be an update on the trails project as well as the discussion and determination on the Planning Board’s recommendation for the zoning proposal.

ADJOURNMENT: With no further business, the meeting was adjourned at 7:28 p.m. The next regularly scheduled meeting will be held on Monday, March 18, 2024, at 6:30 p.m.

DATE: March 18<sup>th</sup>, 2024

Russell K. Hills  
Mayor

Attest: Rosemary Perna  
City Clerk



