

**CITY OF BOULDER
P.O. BOX 68
BOULDER, MONTANA 59632
CITY COUNCIL MEETING MINUTES
MONDAY, SEPTEMBER 20, 2021**

CALL TO ORDER:

Mayor Russell Giulio called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Elected officials present at City Hall: Drew Dawson, Gyle Nix, and Sherry Lepley. Mike Taylor participated via phone. Others participating Ellen Harne (City Clerk), Dennis Wortman (Public Works Director).

APPROVAL OF AGENDA Dawson moved to amend the agenda to include the approval of the minutes of the August 17, 2021, special meeting. Nix seconded the motion and the motion carried with 4 aye votes.

APPROVAL OF MINUTES OF PREVIOUS MEETING:

The minutes from the July 22, 2021, Special Meeting, August 16, 2021, Council Meeting, August 17, 2021, Special Meeting, August 30, 2021, Special Meeting, and August 31, 2021, Special Meeting were presented. Nix moved to approve all minutes as presented. Dawson seconded the motion and the motion carried with 4 aye votes.

REQUESTS OF ELECTED CITY OFFICIALS FOR ABSENCES EXCEEDING 10 DAYS OR PARTICIPATION BY TELECOMMUNICATION:

- Dawson submitted a request to be absent from October 4th through October 15th
- Nix stated he will be absent from September 22nd through October 2nd.

Dawson made a motion to approve the absences of council members Dawson and Nix. Taylor seconded the motion and the motion carried with 4 aye votes.

COMMUNICATION FOR PUBLIC RECORD (Ex parte): None

CONSTITUENT ISSUES-REPORTS FROM THE MAYOR AND COUNCIL MEMBERS:

None

CONSENT AGENDA TO INCLUDE:

1. Mayor Report – None
2. Police Report – None
3. Ambulance Report – Received
4. Fire Report – Received.
5. Public Works Report – None
6. City Court Report – Received
7. City Attorney Report – Received
8. Reports from Clerk
 - Receipt of Cash/Bank Reconciliation, August 2021
 - Statement of Revenue Budget vs Actual, August 2021
 - Statement of Expenditure Budget vs Actual, August 2021
 - Receipt of Utility Billing Adjustments for August 2021

- Ambulance Write-off's & collections for August 2021

Dawson made a motion to approve the Consent Agenda. Lepley seconded the motion and the motion carried with 4 aye votes.

CORRESPONDENCE:

COMMITTEE REPORTS:

- **Planning Board:** LaDana Hintz reported the Planning Board met on September 13th and held a working session on the zoning regulations. She stated the Board is almost done with the specific districts and development type standards and will start on the administrative standards and definitions. The next meeting and the public hearing for the Fuller Addition Major Subdivision is scheduled for 6:30 p.m. on October 4, 2021.
- **Chamber of Commerce:** Pat Lewis said the holiday bizarre is scheduled for November 20th. The next Chamber meeting is scheduled for October 20th.
- **Cemetery Advisory Committee:** Pat Lewis said on October 13th the Committee will be having a walk-thru at the cemetery. Connie Grenz asked if the dog problem has been cleaned up. Nix said there are still issues, and it was a suggestion that a sign be posted.
- **BTAC:** None

OLD BUSINESS: None

NEW BUSINESS:

1. **Public hearing-Present & discuss alternatives identified in Morrison-Maierle's Water System Preliminary Engineering Report:** Mayor Giulio opened the public hearing at 6:40 p.m. Elly Schmeltzer from Morrison-Maierle stated that they had been contracted to put together a Preliminary Engineering Report, (PER), on the City water system. The purpose of the PER is to assess the condition of the existing system, identify deficiencies, and develop and prioritize the alternatives for making improvements. This report is essential to have when applying for and securing grant funding. The PER was prompted by issues that had been identified with well #3 last August. Handouts were presented outlining deficiencies, solutions, and estimated costs and Schmeltzer expounded on storage requirements, supply, and distribution.
 - a. Kathy Rux asked if all costs can be covered using ARPA funds? Schmeltzer said that not all costs would be covered, and it may come to obtaining a loan and/or applying for grants. The Mayor stated that some of the ARPA monies received will be used to get matching ARPA funds, so there is approximately \$523,000 of ARPA funds that have been designated to water improvements. Rux asked if water rates will go up? Giulio responded: "not necessarily but get used to the idea of water meters to protect ourselves and our system".
 - b. Pat Lewis asked if the City could issue bonds? Alan Erickson said this isn't the primary source for funding and recommends grants or low interest USDA loans.
 - c. Kathy Rux stated that if water meters are proposed there will be big public comment. The Mayor said public hearings will be held. Schmeltzer said expected water use is 100 gallons per day, per person, and in Boulder, the average use is 230 gallons per day, per person, so meters may spark the idea of water conservation.
 - d. Harne asked Schmeltzer if she has heard if there is going to be a second round of ARPA grant money available? Schmeltzer responded that it does sound like there will be another round in January, and Boulder will be eligible to apply for a competitive grant.

- e. Dawson stated that this is just the starting point for allocating ARPA money, and there will be continued meetings on how the City can maximize available funds. Nix mentioned that more communities than not are facing these same issues.
- f. Alan Erickson clarified that Morrison-Maierle is trying to make the PER options flexible and adaptable to get approved funding in a multitude of ways.

With no additional questions or comments, Mayor Giulio closed the public hearing at 7:05 p.m.

2. **Discussion & Council determination on lease agreement with the Boulder Elementary School District:** A lease agreement for placing the daycare building on the school grounds was presented. The agreement has already been approved by the Elementary School Board and is being presented to the Council for discussion and possible approval. Dawson explained that the City will retain ownership of the building until it is turned over to a non-profit organization with long-term viability. Dawson made a motion to approve the Lease Agreement between the City and the Boulder Elementary School District. Nix seconded the motion. Questions and discussion followed, with Pat Lewis asking for clarification on ownership. Dawson responded that the City would retain ownership, with the intent that the non-profit will find a suitable daycare provider. The reasoning behind the City retaining ownership is to maintain stability in case the initial efforts to get a non-profit doesn't work out. Kathy Rux asked when the daycare would open? Dawson replied that this is an unknown. Giulio stated the building should be set by the middle of October. With a motion on the table, Giulio called for a vote. The motion carried with 4 aye votes.
3. **First reading of ordinance #2021-02 for adoption of the new City of Boulder Code Book:** Harne stated an ordinance to adopt the recodified ordinance book as a whole is required under state law. Dawson moved to adopt on first reading ordinance #2021-02 for the adoption of the new City of Boulder Code Book. Nix seconded the motion and the motion carried with 4 aye votes.
4. **Revisit the schedule for the council's draft revisions of City ordinances:** The original schedule of which Council members would be reviewing and recommending changes on sections of the ordinance was presented. Council decided to move all dates forward to 2022.
5. **Discussion & Council determination on bulk water sale rates:** Harne explained that there have been several requests to purchase bulk water. She had obtained bulk rates from other cities/towns and presented to Council to see if they would be interested in setting bulk water rates. Taylor asked if it would be reasonable to set rates for household separate from commercial. Members would like to further discuss this at the October meeting.
6. **Discussion & Council determination on Code Enforcement Officer job description & advertising area(s):** Harne presented a draft copy of a job description for a Code Enforcement Officer. Dawson moved approval of the position description as presented for the Code Enforcement Officer. Lepley seconded the motion and the motion carried with 4 aye votes. Harne asked where Council would like her to advertise the position? Council would like it advertised in the Boulder Monitor, the Butte and Helena papers, and Indeed.
7. **Discussion & Council determination on proposed budget plan for the City of Boulder's national allocation of American Rescue Plan Act (ARPA) funds:** Dawson stated that the proposed budget was presented at a public hearing in August and has not changed. Dawson moved adoption of the City's ARPA plan as presented at the August 17, 2021, public hearing. Nix seconded the motion and the motion carried with 4 aye votes.
8. **Discussion & Council determination on Resolution #2021-15 Amending Resolution #2021-11 adopting FY21/22 budget:** Harne stated that because PERS and Health Insurance costs decreased significantly there is no mill allocation to these funds for FY21/22. Because no mills are allocated, the State's budget worksheet showed we had an unbalanced budget. She worked with Mike Blakely to reallocate the funds as shown on the resolution. Dawson made a motion to

adopt resolution #2021-15. Lepley seconded the motion and the motion carried with 4 aye votes.

9. **Discussion & Council determination on Resolution #2021-19 Amending the BarSAA program project:** Harne stated that the proposed paving project that had previously been approved had been changed to chip seal various city streets. BarSAA requires a new resolution be submitted amending the original project to the chip seal project. Dawson made a motion to adopt resolution #2021-19 amending the BarSAA program project. Nix seconded the motion and the motion carried with 4 aye votes.
10. **Discussion & Council determination on lot line readjustment of 5 city lots to 4 city lots located on W. Leslie:** Chad Sacry, CCK Properties, submitted a proposed boundary adjustment/aggregation plat aggregating five lots into four. Hintz stated that if the Council approves, the plat will go to the County survey review committee and then land surveyor review; that this is the first step in the approval process. Dawson made a motion to accept the proposed plat as presented. Nix seconded the motion and the motion carried with 4 aye votes.
11. **Discussion & Council determination on CV Cleaning proposal for cleaning of City offices and public restrooms:** Harne presented Council with a proposal from CV Cleaning to clean the City Hall and public restrooms once a week, at a cost of \$200 per month. If the restrooms do not need to be cleaned, the cleaning of City Hall only will be \$100 per month. Dawson made a motion to approve the CV Cleaning proposal for cleaning of the City Hall and public restrooms. Lepley seconded the motion and the motion carried with 4 aye votes.
12. **Discussion & Council determination on Cemetery Advisory Committee proposed update of By-Laws:** Pat Lewis previously provided Council with By-Laws that change the date the meetings will be held. Discussion followed on possibly having term limits included in the By-Laws. Dawson made a motion to approve the By-Laws for the Cemetery Advisory Committee as proposed. Nix seconded the motion and the motion carried with 4 aye votes.
13. **Discussion & Council determination on Chamber of Commerce's request to replace sign stand at Veteran's Park:** Betty Schlueter presented a request to put a metal sign at the north-end of Veteran's Park that would replace the banner signs that are currently there. The Mayor asked what the veterans had to say about this. Schlueter responded that this is a City park; to which Mayor Giulio stated it is not. He said the park was donated to the City and suggested the Chamber talk to the veteran's and bring it back to Council. Connie Grenz suggested checking on sign codes, specifically on Highway 69. This item will be put on the October agenda.
14. **Discussion & Council determination on destruction of records:** A RM88 form for approval to destroy FY2013 & FY2014 claims was submitted. Dawson made a motion to approve the destruction of records as presented. Lepley seconded the motion and the motion carried with 4 aye votes.

UNSCHEDULED MATTERS: None

OPEN PUBLIC COMMENT:

- Leonard Wortman said that if anyone needs vaccinated, the Health Dept. will go to houses and businesses and provide the vaccine at no charge.
- Connie Grenz said the Farmer's Market and plastic collection will go through September.
- Josh Murdock stated that due to the fires, the Boulder Monitor event that was scheduled for Thursday has been postponed to an undetermined date.
- Kathy Rux asked when Zoom meetings will start? Taylor is confident that it should be ready to use at the October council meeting.

AUTHORIZATION TO PAY BILLS: The bills were presented to Council for payment authorization. Dawson made a motion to authorize the payment of the bills as presented. Nix seconded the motion and the motion carried with 4 aye votes.

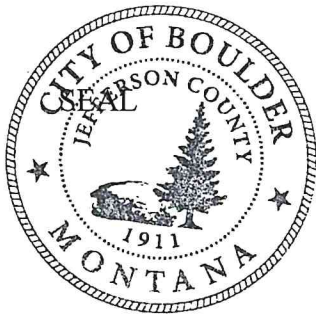
COUNCIL AGENDA SUGGESTIONS TO THE MAYOR FOR NEXT MEETING: None

ADJOURNMENT:

With no further business, the meeting was adjourned at 7:48 p.m. The next regularly scheduled meeting will be held on Monday, October 18, 2021, at 6:30 p.m.

DATE: 10/18/21


Mayor



Attest: 
City Clerk